

Longparish Community Association

Minutes of meeting held at Orchard House on February 23rd 2006 at 20.00

06/01 Present:

Jeremy Barber, Christine Beresford, Patrick Beresford, Alix Bremridge, Wendy Ellicock, Jonathan Evans, Gloria Goodliffe, Fiona Gould, Andy Smith, David Wright.

Apologies: Toby Cooper

06/02 Officers and other roles

Chair

Fiona Gould - proposed by Wendy Ellicock, seconded by Christine Beresford. Vote-unanimous.

Vice Chair

Wendy Ellicock volunteered to be vice chair. This was gratefully accepted by the committee.

06/03 Introductions

A quick introduction of the people present and a resume of their reasons for becoming involved with the LCA at this stage:

- Jonathan Evans - interested in sport particularly for younger people
- David Wright - member of the Parish Plan group and willing to undertake role of LCA treasurer
- Christine Beresford - member of the Parish Plan group and interested in heritage
- Wendy Ellicock - wants to be involved in community matters and is interested in sport, particularly walking and cycling perhaps for the less fit. Wendy is involved with U3A and lifelong learning and would like to see some associated activities in the village.
- Fiona Gould - chair of the Parish Plan involved in this initiative as a natural extension of the PP proposals
- Patrick Beresford - involved with church finance and interested in the outdoors. Expressed a willingness to assist David.
- Andy Smith - chair of Longparish Players and keen on community events.
- Alix Bremridge - member of Parish Plan. Willing to offer computer skills and basic office training. Wants to release the wealth of knowledge and experience of villagers for the benefit of all.
- Gloria Goodliffe- member of Parish Plan group, interested in whole community events. Would like to see a tea shop in the village.
- Jeremy Barber - wants to make "A thriving village" a reality. Interested in whole community events and running. Would like to instigate Longparish second Sunday of the month race (L2SOTM race)

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06/04 Finance

06/04.1 bank account

David reported that he had made a start with a Charities Aid Foundation (CAF) bank account but there were problems with the Charities Commission (CC). It is necessary to be a charity to open an account with CAF but at the moment we are not fully registered as a charity because we need a bank account with a balance of at least £1000 to do so. It is a problem that the bank encounters frequently. David is sure that the problem can be overcome even if it means opening an interim account with a high street bank. David was formally asked to prepare to open a bank account ready to receive the Parish Council's (PC) cheque.

Action David to prepare to open an account to receive the cheque from the PC

Action David to get a letter of intent from CAF to try to satisfy the CC

Action Fiona to contact the CC again to try and resolve the issue without opening an interim bank account.

06/04.2 Application for grant from the PC.

This must be ready to present to the PC at the next meeting-March 13th as the money has been allocated in this years budget

Action Fiona to agree with the Parish Plan group the logic and priorities for the request to the PC to release the grant to the LCA. Circulate draft.

Action David to draft formal letter to the PC for transfer of funds to the LCA. Circulate draft.

06/05 Charity Commission

Fiona outlined the CC registration form and some aims and details of the group were decided upon and added to the form. The group has a formal title of Longparish Community Association with an acronym of LCA.

06/06 Community Hall

The community hall management committee had met and proposed fees and arrangements for access to the hall for consideration by the school governors

06/07 Membership

A general discussion of membership and its benefits took place.

06/07.1 Fees

Fees of £1 for people and £5 for organisations were agreed.

Action Christine and Fiona to investigate how to administer membership, implication of gift aid on membership fees, year end for membership.

Action Christine to start off a data base for membership

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06/07.2 Affiliate members

Actions

Jeremy Barber to talk to the PC and playgroup about becoming affiliate members

Patrick Beresford to talk to the Church about becoming an affiliate member

Andy Smith to talk to The Longparish Players about becoming an affiliate member

Fiona to talk to the Cricket Club and FOLS about becoming affiliate members.

Jonathan to talk to the school about becoming affiliate members.

06/08 Administration

06/08.1 Licenses and insurance

Action Fiona to investigate licenses for the LCA

Action David investigate insurance necessary for LCA

06/08.2 Correspondence

Alix volunteered to be the contact address and deal with correspondence.

Action Fiona to set up a specific e mail address for her.

06/08.3 Trustees

Every member of the committee becomes a trustee.

Action Fiona to circulate declaration form from the CC

06/09 Prioritisation of activities.

There was not time to discuss this in detail although a few items were clear:

- Co ordinate community use of new village facility
- Set up a youth group
- Agree in principle to a mid summer event.

We agreed to explore various potential activities as individuals and bring our proposals to the next meeting.

Action by the next meeting

Jeremy to investigate L2SOTM race

Alix to investigate Moviola

Christine to investigate funding opportunities

Wendy to investigate U3A, Lifelong learning and sport

Jonathan to investigate progress with community hall

Jeremy, Gloria and Andy to make a date for Midsummer event and outline organisation

06/10 Future meetings

It was agreed that initially the committee would meet monthly on the third Thursday of the month.

Date of next meeting 23rd March at 20.00 to be at Orchards Forton, courtesy of Alix Bremridge.

Meeting closed at 10.20pm