

**MINUTES
OF THE
FINANCE WORKING PARTY MEETING WED 4 JAN 12 AT 7.30PM**

ITEM ONE – WELCOME AND APOLOGIES

1. Apologies from Martin Lampard.

ITEM TWO – MATTERS ARISING

2. JF will advise HCC investment account of new clerk details. **ACTION: CD.**
3. Negotiations concerning the Village Hall lease with Diocese are ongoing.

ITEM THREE – DRAFT BUDGET 2012/2013

4. The WP agreed the budget as detailed below.
5. The WP recommends a precept of £17,500 to the Council.
6. The WP recommends that the HCC investment account be closed.
7. It may be necessary to review the amount of the Parish Council's support for the hall during the year, so no figure has been included in the budget at the moment.

ITEM FOUR – INTERNAL AUDIT

8. The WP recommends that we continue to use Eleanor Greene for internal audit services. **ACTION: JF.**

ITEM FIVE – ANY OTHER BUSINESS

9. There was no other business.

ITEM SIX – DATE OF NEXT MEETING

10. The WP decided to meet again in March 2012, the precise date to be agreed closer to the time. **ACTION: JB**

Signed.....
[Chairman]

Date.....

SUMMARY OF ACTIONS

Inform HCC of new Clerk details: CD

Internal audit: JF

Date of next meeting: JB.

David Kraft, 4 Jan 12

Longparish Parish Council - 2012/2013 Budget

Period to 31-Mar-13

	Previous Years' Out-Turn		Forecast Out-Turn		Year to 31 March 13
	Year to 31/3/10	Year to 31/3/11	Budget	Year to 31/3/12	Budget
Income					
Precept	15,000	15,000	17,500	17,500	17,500
Transfer from HCC Investment	0	0	13,625	54,662	0
Cemetery fees	204	188	400	250	300
Handbook sales	0	0	50	0	0
Grants	1,550	200	3,000	3,000	500
Donations	0	0	0	8,000	0
Allotment rents	34	40	36	40	40
Parish Paths Partnership	382	0	200	278	0
VAT refund	1,824	893	2,157	3,702	1,268
Other	175	285	200	0	0
TOTAL	19,169	16,606	37,168	87,432	19,608

Expenditure					
Clerk's pay and expenses	1,622	2,812	4,000	2,300	4,500
General administration	1,812	2,357	2,400	2,400	2,520
Elections	0	0	900	0	0
Open spaces	8,742	10,519	8,531	8,181	8,706
Communications	769	1,320	985	525	815
Paths	794	30	600	60	480
Capital expenditure	0	0	6,000	6,631	1,000
Village Hall	21	4,100	7,525	12,818	39,152
Community Association	1,740	1,405	1,750	1,150	1,150
Village Plan (implementation)	0	84	500	0	500
Transfer to HCC investment	0	0	0	0	0
Other	0	0	1,000	31	1,000
VAT	892	2,157		2,813	
TOTAL	16,393	24,784	34,191	36,909	59,823

Closing Bank Balance	9,278	1,099	4,076	54,600	14,384
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Invested with HCC					
At start	54,591	54,624	54,662	54,662	0
Add interest	33	38	50	0	0
Transfers from (- to) bank	0	0	-7,000	-54,662	0
At finish	54,624	54,662	47,712	0	0

Jonathan Frere, 4 Jan 12