

**MINUTES OF A COUNCIL MEETING OF LONGPARISH PARISH COUNCIL
HELD IN THE COMMITTEE ROOM OF THE VILLAGE HALL ON
13 JUNE 2005 AT 19.30**

PRESENT

Mr J Barber	Mr M Johnson
	Mrs S Jones
Mt T Cooper	Mr M Lampard
	Mr R Maloney

Also present Mr P Jarrett (Clerk), Mr J Ellicock (for Agenda Item 17 only)

05/78 APOLOGIES

Apologies were received from Mr Bourne, Mrs Clear & Mr Dewbury

05/79 MINUTES OF THE PARISH COUNCIL MEETING OF 9 MAY 2005

The Minutes were approved unanimously, and were signed by the Chairman.

05/80 MATTERS ARISING NOT ON CURRENT AGENDA

The Chairman noted that approval had been given by TVBC Returning Officer for the co-option of a Councillor to replace for Mrs Jolliffe. Members are invited to suggest candidates for co-option.

ACTION: ALL

05/81 MINUTES OF THE ANNUAL PARISH MEETING OF 16 MAY 2005

The Minutes were approved unanimously, and were signed by the Chairman

05/82 PLANNING

05/82.1 CURRENT APPLICATIONS

TVN.09438 – Demolition of existing on-site buildings and replace with new forecourts, canopies, pumps, underground tanks, shop, parking, landscaping and associated works – Buck Garage, Micheldever Road, Longparish – B.P. Oil (UK) Limited

DECISION: NO OBJECTION

TRE.CA.00597/56 – Fell one Eucalyptus tree – Yew Tree Cottage, Longparish – Dr D Wright

DECISION: NO OBJECTION

05/82.2 TVBC RESULTS OF EARLIER APPLICATIONS

TVN.06175/6 & TVN.LB.00533/6 – Erection of two porches on southwest elevation, insertion of dormer windows and replacement of flat roofs on existing dormer windows with pitched roofs together with internal and external alterations – Mill House , Longparish – Mr & Mrs J Barron

Following the viewing committee convened after the April meeting; and further research with the TVBC by Mr Johnson; the TVBC conservation officer had advised no interest, therefore **NO OBJECTION** was offered

TVN.05628/7 – Erection of detached garage – Owls Lodge Farm, Nuns Walk, Longparish – Mr & Mrs R Stubbs

(To consider the proposals of an informal group of members who recommended objection).

DECISION: OBJECTION on grounds detailed in the agenda viz

- *Inappropriate building with large footprint that will be very prominent on a sensitive site in one of the most attractive parts of the village*
- *This additional building would be unnecessary if the original garaging that formed part of the main house had not been converted to living accommodation through an earlier application*

Bee House (Hurstbourne Priors) – Noted that the original application has now been withdrawn, and that a change of use for the Chalk Pit to be a Nature Reserve, is now being sought.

Testwood Trout Farm – Noted that no appeal date has yet been set. Mr Barber is to write to the inspector indicating the Parish Council's wish to speak at the hearing.

ACTION: JB

05/83 **FINANCE**

Minutes of the Finance Committee meeting of 6 June 2005 were presented to the meeting. It was noted that no claim had yet been made for 04 VAT refund. This is being progressed by the Clerk.

ACTION: Clerk

The End of Year Account and Financial Report - were presented, and approved by the Council, and were signed by the Chairman and RFO. The meeting authorised the Chairman and Clerk to submit the accounts to the auditor and prepare the Annual Return.

Monthly Account Summary - The Financial Summary for the last two months was reported by the Clerk (Appendix 1).

05/84 **OPEN SPACES**

Village Tour – The Chairman reported that the Village Tour had taken place immediately prior to the Council meeting, and that the following points were noted:

Numerous holes had appeared in the **cemetery**, which require filling.

The **cemetery** path should be re-laid.

Football field – the security of tender now achieved from the Middleton Estates may enable a grant to be obtained from TVBC for rabbit fencing.

The **chalk pit** is still full of rubbish

Discussions are still proceeding with HCC on the **Village Green**.

Some general maintenance work is required in the **playground**.

The chairman has been advised that work on the **permissive footpath at Longparish House** will proceed after harvest.

The **Pocket Nature Reserve** is progressing well.

ACTION JB and Open Spaces Committee

05/85 **ROADS & BRIDGES**

Dragons Teeth – Noted that dragon’s teeth have been installed outside River End in Mill Lane.

Flooding – Some flooding still occurs outside Meadowsweet.

Proposed Pavement between Village Hall car park and the school – Mr Barber will speak to the property owner regarding permission to construct the footpath, approximately 1 metre wide, over their land. This would then enable HCC to proceed with construction.

ACTION: JB

05/86 **FOOTPATHS**

Footpaths Committee Minutes are in preparation, and will be distributed shortly by Mrs Darrah. A full list of short-term work needed will be identified in the minutes.

Mr Lampard summarised the work needed:

Map-boards are to be erected

An Adopt-a-Footpath scheme is to be started, similar to the Adopt-a-Road scheme.

Mr Lampard has been advised by the insurers that volunteers will be covered by insurance. The insurers will send confirmation to the Clerk.

Mr Lampard is researching the possibilities of opening the old railway line as a footpath. But this may prove impossible due to the private ownership of much of the land.

Kissing gates have not yet been discussed.

Brushcutters – one is owned by the Paths Partnership. It is believed that a further unit is on loan; or may have been returned. Mr Lampard will investigate further.

ACTION ML

05/87 **WASTE TRANSFER STATION**

Since the fire, the site has been occupied by travellers; but they have now moved on.

Noted also that since the fire, neighbours report that the fly infestation is greatly reduced, and the bad odours have also gone.

05/88 **COMMUNICATIONS**

The Chairman reported that ‘revamping’ of the web site is now in progress.

05/89 **PARISH PLAN**

Nothing to report

05/90 **SCHOOL/PLAYGROUP**

Mr Barber welcomed Mr John Ellicock, Chairman of the school governors Mr Barber reported that he had written to Mr Sweet, the Vice Chairman of the governors, advising him of the Council’s decisions on funding assistance for the project and seeking information. The letter had been discussed at the project steering committee. He explained the outcome as follows:

The Parish Council will provide £4k for kitchen equipment

Pricing will be at ‘marginal’ costs. That is running costs not fixed costs or depreciation.

The County will not seek to influence the prices

Parishioners get priority use over those from outside the parish

Keys and alarm fobs will be issued to users.

There will be a smoking ban on the whole site

Food/alcohol consumption does not concern governors.
All groups will be welcome provided there is proper supervision.
Mr Barber and Mr Jonathan Evans will prepare a paper about the possible implications of the de minimis 10% VAT rule

ACTION: JB/Mr Evans

Noted that the Patio Area has been included in a Defra bid for 'non-structural' community facilities.

Mr Barber then invited Mr Ellicock to give a progress report.

Mr Ellicock said that activities are now accelerating, and include also the replacement of the Head Teacher. He said that good relationships with the Parish Council are essential. A governor will attend future parish council meetings to report progress.

The project is in a good financial position, although more of the contingency fund has been used than they would have liked. Have completed 60% of the project, around 80% of the contingency fund has been used.

As the next move is into the roof space of the original building, which must wait until school is out for the holidays, they cannot predict what problems may be discovered.

Considerable difficulties regarding VAT payments have now been overcome. He reported that the Architect Mr John Alexander has been providing excellent support and advice.

Mr Barber thanked Mr Ellicock for his valuable report, and suggested that such reports be made to the Council at regular intervals.

05/91 **VILLAGE HALL**

Nothing to report.

05/92 **CORRESPONDENCE**

A summary of correspondence was presented by the Clerk, and is attached as Appendix 2.

05/93 **DATES OF MEETINGS, EVENTS AND ANY OTHER REPORTS**

Next Parish Council Meeting – **11 July 2005**

05/94 **ADJOURNMENT**

There being no further business, the Chairman declared the meeting closed at 22.00

APPENDIX 1

Longparish Parish Council

Financial Report

Period from 1-Apr-05 to 31-May-05

Income	Previous years		Year to 31 March 06		
	Year to 31/3/04	Year to 31/3/05	Budget	Total so far	Total for period
Precept	15,000	15,000	15,000	7500.00	7500.00
Bank Interest	45	0		0.00	0.00
Cemetery fees	417	132	250	240.00	240.00
Handbook sales	0	33	30	0.00	0.00
Grant VDS	1,000	0		0.00	0.00
Grant Village Plan	2,300	0	2,300	0.00	0.00
Grant Equipment	1,850	943		0.00	0.00
Donations	980	398		0.00	0.00
Allotment rents received	0	36	36	0.00	0.00
Parish Paths Partnership	0	0		0.00	0.00
VAT refund	1,720	547	974	0.00	0.00
Other	285	0		0.00	0.00
TOTAL	23,597	17,089	18,590	7740.00	7740.00

Expenditure

Clerks Pay/Expenses	1,516	1,720	1,900	50.00	50.00
General Admin	1,738	1,653	2,200	1155.62	1155.62
Elections	21	0	0	0.00	0.00
Open spaces	4,902	6,030	7,500	562.53	562.53
Communications	911	609	980	93.75	93.75
Paths	0	0	300	0.00	0.00
Capital Expenditure	2,531	0	1,000	0.00	0.00
Village Hall	500	500	500	0.00	0.00
Village Design Statement	1,469	0	0	0.00	0.00
Village Plan (production)	1,583	363	4,345	605.50	605.50
Village Plan (implementation)	0	0	3,000	0.00	0.00
Transfer to Village Hall fund	5,000	5,000	0	0.00	0.00
Community project			4,000	0.00	0.00
Other	0	200	700	0.00	0.00
VAT	974	556		106.31	106.31
TOTAL	21,145	16,630	26,425	2573.71	2573.71

Transfer from HCC investment

4,000

Closing Bank Balance	6049	6508	2,673	11674.40
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Invested with HCC

At start	27939	34007	40,634	40634.39
Add Interest	1067	1628	1,400	0.00
Transfers from (- to) bank	5000	5000	-4,000	0.00
At finish	34007	40634	38,034	40634.39

Cheques paid last month						
DATE	Voucher	Cheque	To	For	Amount inc. VAT	VAT
9-May-05	4	593	EM Christian	Grass Cutting	70.00	
9-May-05	5	594	Hampshire Youth Options	Membership	40.00	
9-May-05	6	595	Foresight	P/P design	711.46	105.96
9-May-05	7	596	Trim & Strim	Grass Cutting	37.00	
9-May-05	8	597	Clive Kent	Grass Cutting	180.00	
9-May-05		598	CANCELLED		0.00	
9-May-05	9	599	J Barber	Plough Inn	60.00	
9-May-05	10	600	Allianz Cornhill	Insurance	1095.62	
9-May-05	11	601	HPFA	Membership	20.00	
9-May-05		602	CANCELLED		0.00	
TOTALS					2214.08	105.96

Appendix 2

Correspondence: 8 May – 11 June 2005

Received

	DATED	FROM	SUBJECT
1	May 2005	HCC	Older Driver Assessment Service
2	May 2005	SERA	SE Plan -Timetable for revised sub-regional details
3	May 2005	Highways Agency	SE Roadworks and Traffic information leaflet
4	10 May 2005	HCC	Local Bus Service re-tendering - results
5	10 May 2005	TVBC	TVB Local Plan Review – Inspectors report
6	12 May 2005	TVBC	Information Book 2005-6 (Copies Ordered)
7	17 May 2005	CAB	Information letter
8	20 May 2005	HCC	Letter of Introduction from new HCC Cllr. Michael Woodhall
9	23 May 2005	HAPTC	Appointment of Mr Steven Legg as new director
10	24 May 2005	Youth Options	Receipt for membership fee
11	24 May 2005	HCC	Minerals and waste planning in Hampshire
12	June 2005	Age Partnership Group	BE READY – Practical information for employers
13	June 2005	CPRE	‘Fieldwork’ magazine
14	1 June 2005	Hampshire Constabulary	‘Your Police’ leaflets
15	3 June 2005	South & West Internal Audit	Internal Audit advertising
16	7 June 2005	TVBC	PC Vacancy – Authority to Co-opt
17	9 June 2005	Hammonds	Change of Licensee – Little Chef

Sent

	DATE	TO	FROM	SUBJECT
1	31 May 2005	Tim Sweet	Chairman	Community Project
2	10 June	Cllr Michael Woodhall	Clerk	Invitation to PC meetings