

**MINUTES OF A MEETING OF THE LONGPARISH PARISH  
COUNCIL HELD IN THE COMMUNITY HALL ON  
11 SEPTEMBER 2006 AT 19.30**

**PRESENT**

Mr J Barber	Mr C Duxbury
Mr R Bourne	Mr P Harris
Mrs J Clear	Mr M Johnson
	Mrs S Jones
	Mr M Lampard

Also present Mr P Jarrett (Clerk)  
Mrs C Sweet (Chair - Open Spaces) - part  
Mrs H Mehaffey – Chair of School Governors - part  
Mrs M Barber - part

**06/94 APOLOGIES**

Apologies were received from Mr T Cooper, Mr C Dewbury & Cllr J Neal

**06/108 MINUTES OF THE PARISH COUNCIL MEETING OF 10 JULY 2006**

The Minutes were approved unanimously, and were signed by the Chairman

**06/109 MATTERS ARISING NOT ON CURRENT AGENDA**

The Code of Conduct ‘Traffic Lights’ were distributed to members.

**06/110 PLANNING**

**06/110.1 CURRENT APPLICATIONS**

**06/2511/TREEN** – Fell 1 Lawson Cypress – The Croft, Longparish –  
Mr M Johnson.

*(Mr Johnson declared an interest, as the applicant, and left the meeting  
for this agenda item only)*

**UNANIMOUS DECISION – NO OBJECTION**

**06/2283/FULLN** – Provision of parking area – (Private use for 5 Station  
Road) – Land adjacent to End Cottage, Longparish Road South,  
Harewood Andover – Mr & Mrs Goldsmith

**UNANIMOUS DECISION – OBJECTION** – The application is detrimental to the amenities of the neighbouring properties. However, if TVBC see fit to approve the application, the Council requests that there should be a requirement that the area be constructed with a non-migratory surface; and that good visibility splays be provided.

**06/02480/FULLN** – Erection of single storey and two storey rear extension to provide additional living accommodation and erection of rear porch – Southside farm, Southside Road, Longparish – Mr & Mrs P Cotton

**UNANIMOUS DECISION – NO OBJECTION**

**06/02481/LBWN** – Erection of two storey and single extensions to provide additional living accommodation. Erection of porch together with internal and external alterations - Southside farm, Southside Road, Longparish – Mr & Mrs P Cotton

**UNANIMOUS DECISION – NO OBJECTION**

**06/02452/FULLN** – New Grainstore at Harewood Industrial Estate – Middleton Estates

*(Mr Barber declared a non-pecuniary interest, but opted to remain for the discussion)*

It was agreed that further information was required on this application, and that Mr Barber, Mr Lampard and Mr Johnson should arrange for a site visit prior to making a recommendation.

**06/02479/FULLN** – Erection of a new garage – Eastfield House, Forton, Andover – Mrs BA Pullen

**UNANIMOUS DECISION – NO OBJECTION**

**Felling of an Ash Tree**

The Chairman advised that a letter had been received from Mr Griffith, advising that he had received a recommendation that an Ash Tree is dangerous and should be felled. This advice had been confirmed by the Tree Wardens, and there was, therefore, no objection.

**06/110.2 PREVIOUS APPLICATIONS**

**06/01523/TREEN** - Various trees; cut back overhanging branches, and raise crown on a Yew tree – Yew Tree House, Longparish – NO OBJECTION

**06/01655/TREEN** – Weeping Willow – crown reduction – Meadow Cottage, Forton – NO OBJECTION  
**06/01724/FULLN** – Two storey extension and associated works – 8 The Mount, Longparish – PERMISSION

Noted that Mr Jackson's application for the Trout Farm was refused by the Inspector. However, it was reported that there is now a caravan on the site; Mr Johnson will ask the Enforcement Officer for advice.

**ACTION MJ**

### 06/110.3 AD HOC PLANNING COMMITTEE

Following its valuable contribution over the Summer break, it was agreed, unanimously, that the Ad Hoc Planning Committee be disbanded.

### 06/110.4 SOCIAL HOUSING

Due to the lateness of the hour, it was agreed that this agenda item be deferred to the next meeting.

### 06/111 FINANCE

**Monthly Account Summary** - The Financial Summary for the last month was reported by the Clerk (Appendix 1)

**Internal Auditors Report** – will be considered at the next meeting of the finance Committee.

### 06/112 OPEN SPACES

Mrs Sweet reported that:

The playground picnic bench is now installed, and she expressed her thanks to all concerned.

Graffiti has been painted on the Skate Ramp – TVBC will be asked for advice and assistance in its removal.

**ACTION CS**

Forton bus shelter has been hit by a vehicle; Mrs Sweet has asked for a remedial quotation.

All maintenance contracts were due in on the 10<sup>th</sup> September. Mrs Sweet will assess the responses, and convene a meeting of the Open spaces Committee. She noted that all present tenderers had submitted their tenders, and that there had been one additional tenderer this year.

The Village Green has been trimmed on a 'one-off' basis, by agreement with the landowner.

A date for the Autumn Clear Up day will be decided at the next meeting of the Open spaces Committee. Mr Bourne recommended that no action should be taken over weed removal in the river, as water levels are very low.

Mr Duxbury reported that a Garden of Remembrance, for cremated remains - similar to that in St Mary Bourne - is being considered by the Parochial Church Council. This will be considered at the Open Spaces Committee meeting.

The Chairman reported that a letter has been received from Mrs Williams, regretting that tree debris is dropping on to monuments and floral decorations in the Cemetery. This will also be considered at the next Open Spaces committee meeting.

Mr Harris proposed consideration of a footpaths display board in the car park opposite the Village Hall. Also for consideration at the next Open Spaces Committee meeting.

#### 06/113 **ROADS & BRIDGES**

Mr Bourne reported that action has finally been taken over the sunken drainage covers

Mrs Clear reported that there is a damaged pavement in North Acre, which requires early repair. Mr Bourne will investigate.

**ACTION RB**

Noted that Milne has responded to Mr Barber's letter, and that a meeting is to be held shortly.

Noted that parking near the Cricketers is sometimes causing inconvenience to other road users.

#### 06/114 **FOOTPATHS**

Mr Lampard reported that an application has been submitted for a small grant to erect map boards.

Mr Johnson has spoken to all owners of properties adjacent to Footpath 13, and reminded them of their responsibilities in cutting back overhanging vegetation.

Mr and Mrs Tacchi had repaired footpath 6 to a high standard where it crossed the old railway line. Mr Lampard will write a letter of thanks.

**Action ML**

## 06/115 COMMUNICATIONS

Nothing to report

## 06/116 VILLAGE PLAN AND COMMUNITY ASSOCIATION

Noted that many activities are being planned by the Community Association.

## 06/117 SCHOOL/PLAYGROUP AND COMMUNITY PROJECT

Mr Barber introduced Mrs Helen Mehaffey, the new Chair of School Governors and invited her to address the Council.

Mrs Mehaffey reported:

### **Buildings and Environs**

Snagging of the new building has not yet been completed.

In particular, the playgroup roof insulation required attention, causing a re-location during the Summer. There have been 'huge' heating problems, but these are, hopefully near resolution. The flooring is lifting in places. The electricity time clock is not working correctly during periods of hire. The Music and Drama room is not connected to the alarm system, and the heating is not isolated from the main school.

The refurbishment of the original school buildings is on-going up to Easter 2007.

Two of the original classrooms have been re-furbished over the Summer holiday. The ICT suite is now up to an 'excellent standard'. All four classrooms now have interactive white boards.

Year 'R' children must now have a segregated play area. Quotations for this work have been received, and are being assessed. It is hoped that work on this activity will be completed by the end of next term.

The toilets are 'in dire need of refurbishment', and quotes for this work are being sought.

The present arrangements for the delivery of toddlers to the school, by parents, is considered to be dangerous, and this problem is being addressed.

### **Staffing, Teaching and Performance**

A new Head teacher and Chair of Governors have been appointed, and are both in post. The new Head teacher is a Maths specialist, and is also a pianist of 'Concert' standard. She will be giving demonstrations of the interactive white boards to parents.

One teacher is moving away from the district at half-term, and one teacher is to retire. There has been a good response to advertisements placed on Hantsweb.

Each class now has a full-time Learning Support Assistant (LSA) to look after both 'special needs' and 'able' children.

The school has received 'very good' reports, from both OFSTED and the Diocesan Section 48 inspections. Mrs Mehaffey stressed that 'Excellent' reports are being sought for the future.

Children must now have two hours per week of P.E., and 'Extended Day' facilities *must* be in place by 2010.

Mrs Mehaffey reported that Years 'R' and '1' are full. The Number on Roll is currently 101, against a standard number of 105.

### **Community use of premises**

Mrs Mehaffey recognised that the Management Committee is 'lagging behind' the Community Association on the combined management of the two halls. She reported that there are, however, approximately two hirings of the school hall per month, in addition to the internal bookings.

### **Discussion**

A lively discussion ensued. Points raised included:

What was the admissions policy in relation to children from the village?

A family had applied for places for three children in June having just moved to the village. Mrs Mehaffey said that children from the catchment area are given priority but there was a legal limit on class sizes which had, unfortunately, been reached for one class when the application was received.

The school had therefore had to refuse the application for two of the children, although one place had been offered for the older child, the family had decided to use a different school for all three children.

In this situation there could be entitlement to free transport to the nearest school. The family had been advised of their right to appeal, and were also advised to put their children on to the waiting list.

Why is the main entrance light left on permanently? Also the community hall outside light intermittently?

Mrs Mehaffey will investigate.

What is the ratio of 'catchment' and 'non-catchment' pupils?

Mrs Mehaffey said she would investigate and give a written answer for the next PC meeting.

Who were the Governors and how many were from the catchment area?

Mrs Mehaffey will provide a list.

Why is there such a difference between the originally predicted hire rates, and those now actually charged?

Mrs Mehaffey replied that the Governors have 'no idea' yet of the actual costs of running the hall; they are therefore charging at a conservative rate to cover possible costs.

Mr Lampard considered that the school and playgroup were valuable assets to the community, but was concerned that people who did not benefit directly from these facilities, had worked very hard and given or raised substantial sums towards the project on the understanding that the hall, Ellicock room and associated facilities would be readily available for community use at affordable prices representing marginal cost. This had not happened and parishioners were becoming increasingly concerned. Other councillors concurred.

Mrs Mehaffey asked for patience; the governors had recently appointed Mr Howie to chair the management committee, and she had every confidence in his ability to deliver these objectives.

Mr Barber thanked Mrs Mehaffey for her valuable contribution, and asked whether it would be possible for a Governor to attend each PC meeting following a Governors meeting in order to report. (Governors meetings are held approximately every two months).

Mrs Mehaffey replied that she would be pleased to do this herself, and her kind offer was gratefully accepted by members.

## 06/118 **VILLAGE HALL**

Mrs Jones reported that:

The Youth Club was proving a great success.

The village fete had raised approximately £4000. Half of this was donated to the Village Hall, and half to the Church. This was applauded as a great success, particularly in the light of the bad weather conditions on the day.

#### **06/119 CORRESPONDENCE**

A summary of correspondence was presented by the Clerk, and is attached as Appendix 2.

Mr Barber and Mr Bourne highlighted the role of the police Community Support Officers (CSO). Each CSO costs £6000 per annum for two years, and funding is sought from bodies that might benefit from such a service. Mr Barber suggested that a police speaker be invited to attend a future meeting of the PC to present this issue; and that finance might be considered in the future budget for a 'part' of one such officer.

#### **06/120 CAR PARKING AT THE PLOUGH**

Mrs Maggie Barber was invited to address the meeting by the Chairman. She reported that the rebuild of The Plough will cause short-term worsening of the car parking at the school. Mr Barber had already reported this to Mr Milne.

#### **06/121 DATES OF MEETINGS, EVENTS AND ANY OTHER REPORTS**

The next meeting of the Parish Council will be held in the Community Hall on 9 October 2006.

#### **06/122 ADJOURNMENT**

There being no further business, the Chairman declared the meeting closed at 22.40

**APPENDIX 1**

**Period from 9-Jul-06 to 9-Sep-06**

Income	Previous years		Year to 31 March 07		
	Year to 31/3/05	Year to 31/3/06	Budget	Total so far	Total for period
Precept	15,000	15,000	15,000	7500.00	0.00
Bank Interest	0	0		0.00	0.00
Cemetery fees	132	608	250	240.00	156.00
Handbook sales	33	0	30	0.00	0.00
Grant Ashburn Rest	0	0	3,425	1000.00	0.00
Grant Village Plan	0	2,738	0	0.00	0.00
Grant Equipment	943	0		0.00	0.00
Donations	398	0		0.00	0.00
Allotment rents received	36	36		36.00	0.00
Parish Paths Partnership	0	0		0.00	0.00
VAT refund	547	2,193		0.00	0.00
Other	0	845	150	0.00	0.00
<b>TOTAL</b>	<b>17,089</b>	<b>21,420</b>	<b>18,855</b>	<b>8776.00</b>	<b>156.00</b>

**Expenditure**

Clerks Pay/Expenses	1,720	1,712	1,900	587.39	0.00
General Admin	1,653	1,755	2,000	1482.42	0.00
Elections	0	0		0.00	0.00
Open spaces	6,030	6,098	6,650	1763.30	417.65
Communications	609	677	1,480	197.92	93.75
Paths	0	0	300	0.00	0.00
Capital Expenditure	0	730		0.00	0.00
Village Hall	500	34	500	0.00	0.00
Village Design Statement	0	0		0.00	0.00
Village Plan (production)	363	3,968		0.00	0.00
Village Plan (implementation)	0	3,095	3,000	0.00	0.00
Transfer to Village Hall fund	5,000	0		0.00	0.00
Community project		3,592	3,000	0.00	0.00
Ashburn Rest			4,850	5128.95	0.00
Other	200	0		0.00	0.00
VAT	556	1,255		47.12	0.58
<b>TOTAL</b>	<b>16,630</b>	<b>22,917</b>	<b>23,680</b>	<b>9207.10</b>	<b>511.98</b>

Transfer from HCC investment			3,000	
<b>Closing Bank Balance</b>	<b>6508</b>	<b>5,011</b>	<b>3,186</b>	<b>4579.86</b>

**Invested with HCC**

At start	34007	40,634	42,403	42402.62	
Add Interest	1628	1,768	1,400	0.00	0.00
Transfers from (- to) bank	5000	0	-3,000	0.00	0.00
At finish	40634	42,403	40,803	42402.62	

### Cheques drawn in the period

10-Jul-06	704	EM Christian	Grass cutting	200.00		200.00
			Membership			
10-Jul-06	705	CPRE	fee	26.00		26.00
			Grass			
10-Jul-06	706	Clive Kent	cutting	180.00		180.00
10-Jul-06	707	Hill & Valley	Magazine	93.75		93.75
		Southern	Car Park			
10-Jul-06	708	Electric	Lighting	12.23	0.58	11.65

**APPENDIX 2**

**Correspondence: 10 July – 10 September 2006**

**Received**

	<b>FROM</b>	<b>SUBJECT</b>
1	HAPTC	Regional Assemblies – NALC Policy Strategy
2	HAPTC	Future Audit Fee Scales
3	TVBC	Councillors and the Code of Conduct
4	HCC	Community Safety Initiative
5	HAPTC	Climate Change & Sustainable Energy Act 2006
6	National Grid	Gas Pipeline – Barton Stacey to Lockerly, with route map
7	HCC	New Seat Belt Law – 16 September 2006
8	Southern Electric	Price Increase
9	HAPTC	Village of the Year Awards and the 59 <sup>th</sup> AGM Sat 7 <sup>th</sup> October 2006 The Auditorium, Intech Winchester
10	TVBC	Register of Electors – Canvassers wanted!
11	HAPTC	National Seminar – Freedom of Information
12	HAPTC	Core Training for Councillors – ANY TAKERS?!!
13	HAPTC	Speed Limits
14	HAPTC	Parish Liaison & HAPTC Enquiry Service
15	HAPTC	Local Council Banking Practice
16	HAPTC	Good Practice – Communicating with the Public – IN PRAISE OF LONGPARISH PC !!!
17	Mr Alastair Griffith	Felling of Ash Tree
18	Hants Constabulary	Police Community Support Officers – money wanted!
19	Environment Dept.	Hants Minerals & Waste Development Framework workshop – 19 September 17.45 for 18.00 - Overton
20	CPRE	Fieldwork report
21	Hants Constabulary	Policing Newsletters – ‘Driving force’
22	TVBC	10 Stage Guide to Developing Affordable Housing
23	Glasdon	Seating Catalogue
24	Wicksteed Leisure	Playground Catalogue
25	HCC	Test Valley Transport Forum
26	HPFA	The Playing Field Newsletter
27	HAPTC	Regulatory Reform (Fire Safety) Order 2006
28	HAPTC	The Commons Act 2006
29	Ordnance Survey & NALC	Parish Councils – harness the power of local information
30	EnCams	Litter and the Law
31	SEERA	Provision of Gypsy & Traveller Caravan Sites
32	CAB	AG2006 at 11.00M 18 October - Testway Housing
33	B AGO	Hand tools for Litter - catalogue
34	HCC	County Supplies Expo 2006
35	DoT	Dartford Improvement – A2/A282
36	CR Hewitt	e-mail – New Grainstore

### Correspondence Sent

From	To	Subject	e-mail/post
JB	Mr & Mrs Tacchi	Footpaths, Village Green etc.	e-mail
JB	Clerk + cc	Annual returns to March 06	e-mail
JB	All members	Inspectors report on Trout Farm	e-mail
JB	Mr Anthony Holmes	Footpaths	Post
JB	Mrs Helen Mehaffey	School governors representation on PC	Post
JB	Mr Peter Bird, TVRHA	Thanks for Housing information	Post
JB	Mr Barry Sterndale-Bennet	Letter of thanks	Post