

**MINUTES OF A COUNCIL MEETING OF LONGPARISH PARISH COUNCIL
HELD IN THE COMMITTEE ROOM OF THE VILLAGE HALL ON
14th May 2007 AT 19.30**

PRESENT

Mr J Barber	Mr C Duxbury
Mr R Bourne	Mr P Harris
Mr M Lampard	

Also present Mrs MJ Darrah (acting clerk), Miss R.Bourne, Mr T.Cooper

07/69 TO ELECT A CHAIRMAN

As there were no other nominations, **MR BARBER WAS ELECTED CHAIRMAN, UNOPPOSED.**

07/70 TO RECEIVE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman's Declaration of Office was signed, dated and countersigned by the Acting Clerk.

07/71 TO RECEIVE APOLOGIES

Apologies were received from Mr J.Neal, Mrs J.Clear, Mrs C Sweet, Mr P Jarrett (Clerk)

07/72 TO REVIEW STANDING ORDERS AND ADOPT THE NEW CODE OF CONDUCT

The Standing Orders (adopted 13 May 2002, amended 2006) were reviewed and **CONFIRMED UNANIMOUSLY** as presented, save that:

The new Code of Conduct (2007) – as detailed in <http://www.opsi.gov.uk/si/si2007/20071159.htm> - was considered and **ADOPTED UNANIMOUSLY** as presented and references in the Standing Orders were agreed to be amended accordingly.

07/73 DECLARATION OF ACCEPTANCE OF THE CODE OF CONDUCT (2007).

Declaration of Acceptance Forms were distributed, signed by members present and countersigned by the Acting Clerk.

Members were reminded that they must return the form on elections expenses within the deadline.
ACTION All members

The Chairman said he would write to thank former members of the Council **ACTION Chairman**

07/74 DECLARATIONS OF INTEREST BY MEMBERS

Declarations of Interest forms were distributed to all members, for completion and return to the Clerk at the next meeting.
ACTION All members

07/75 **TO FILL THREE VACANCIES ON THE PARISH COUNCIL**

TVBC had confirmed that formal advertising by them was not required in view of the recent election but had recommended local advertising. It was decided to advertise the vacancies in Hill & Valley and to fill them at the next meeting.

07/76 **ELECTION/APPOINTMENT OF OFFICERS AND REPRESENTATIVES**

The following officers and representatives were elected unopposed:

Vice-Chairman	Mr R Bourne
Responsible Financial Officer:	Mr P Jarrett
Internal Auditor:	Mr T Sweet
Transport Representative:	Mr P Harris
Tree Warden:	Mrs M J Darrah and Mr G Darrah
HAPTC Representatives:	Mr Bourne, Mr J Barber & Mr Duxbury (reserve)
Hill & Valley representative:	Mr J Barber
Village Hall representative:	Mr C.Duxbury
Community Association representative:	Mr J Barber

07/77 **TO DETERMINE COMMITTEE MEMBERSHIP**

The membership of the Committees was agreed unanimously as follows: (Noted that the Chairman and Vice-Chairman are ex-officio members of all Committees)

Open Spaces Committee:	Mrs C Sweet (Chair), Mrs Clear, Mr Harris, Mrs Jolliffe, PLUS Mr D Gould, Mr Cooper
Footpaths Committee:	Mr M Lampard (Chair), Mrs Clear, PLUS Mr Cooper, Mr P Knipe, Mrs M J Darrah
Finance Committee:	Mr Barber (Chairman), Mr Bourne, Mr Duxbury Mr Lampard PLUS Mr J Seidman
Communications Committee:	Mr Barber (ex-officio) PLUS Mrs M J Darrah, Mr D Gould, Mrs F Gould, Mrs C Dowler,
Planning Committee:	All members of the Council – Chairman Mr Duxbury
Implementation of the Parish Plan	Mr Harris, PLUS Mrs F.Gould, Mr M.Johnston & Mrs C.Sweet

It was agreed that meetings of the Council will be held on the second Monday of each month during the present year, with the exception of August when no meeting will be held.

07/78 **TO APPROVE MINUTES OF THE ANNUAL PARISH MEETING OF 16 APRIL 2007**

The Minutes were approved unanimously, and were signed by the Chairman.

07/79 **TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING OF 16 APRIL 2007**

The Minutes were approved unanimously, and were signed by the Chairman.

07/80 **MATTERS ARISING NOT ON CURRENT AGENDA**

No matters were raised.

07/81 **PLANNING**

07/81.1 **CURRENT APPLICATIONS**

07/00986/FULLN - Erection of steel framed storage building on site of existing poultry sheds to be used for woodchip drying and processing equipment – Patchington Farm, Longparish Road, South Harewood – Test Development Co.

This application is a re-submission for light industrial rather than agricultural use. The chipper is to be in the building and lorry movements will remain at c. 2 a day. It will process thinnings from Harewood Forest which no longer have a market since local pulp mill closed. Concern was expressed about possible noise and the Chairman agreed to check that TVBC Environment & Health officials were satisfied that insulation standards were adequate and that noise would not be a nuisance to local residents. **ACTION Chairman**

Subject to that check, the Council had **NO OBJECTION** but would seek a condition that permission is restricted to the proposed use.

[Note, the Chairman checked the following day and the TVBC planning officer confirmed that her Environment and Health colleagues had considered the issue of noise, bearing in mind the location of residential properties, and confirmed that they had no objection.]

07/01072/FULLN – First floor extension and provision of dormer window to provide en-suite bathroom – Meadow Lawn House, Longparish – Mr & Mrs Frere; and

07/01071/LBWN – First floor extension and dormer window to provide en-suite bathroom, and alterations to study – Meadow Lawn House, Longparish – Mr & Mrs Frere

NO OBJECTION.

07/81.2 **TVBC DECISIONS ON PREVIOUS APPLICATIONS**

07/00711/TREEN – Weeping Willow & 2x Norway Spruce Yew Tree Cottage Forton Lane, Forton– **NO OBJECTION**

07/00878/FULLN – Siting of bio-diesel generator etc. – Harewood Forest Industrial Estate, Longparish Road, -Wherwell – **APPLICATION WITHDRAWN**

06/03437/CLEN – Testwood Trout Farm– Certificate of Lawfulness for residential caravan – Refusal to grant certificate appealed to the Secretary of State – appeal starting 1st May 2007 – (See Correspondence list item 14 below). The Council decided not to make further representations in addition to those already made.

07/82 **FINANCE**

The Financial Statement was received. (See Appendix 1).

The Accounts to 31 March 2007 were received from the Chairman and were adopted.

The council confirmed the items to be included in the Annual Return.

The Chairman had reviewed the insurance with the insurers to ensure that all the parish property was covered. They were still considering whether to include the bridge to the grindstone which had not previously been included.

07/83 **OPEN SPACES**

Clean up Day The Chairman reported that Clean-up Day had been successful and the stream was now flowing thanks to the removal of obstructions. Mr Harris reported that he had seen a 2 foot eel in the stream since.

Bus Shelter The Chairman has asked Joe Thomas to give an estimate for repairing the bus shelter by the shop.

Playground Mr Andrew Smith has agreed to take over the weekly inspections of the playground from Mr Cooper. Cornhill Allianz insurance has said that it expects only a weekly layman's assessment of any problems between the annual official inspections. The person doing the inspection is not expected to be a safety expert or engineer.

Car park fence Mr Harris and the Chairman agreed to assess repairs needed to the village car park fence. **ACTION JB & PH**

07/84 **ROADS & BRIDGES**

Middleway Mr Bourne reported that following Councillor Woodhall's promise to help at the Annual Parish Meeting the Highways Department had patched the holes in the Middleway and resurfacing was promised.

Floods outside Meadowsweet and at Forton The Chairman reported that a powerful suction machine had been in action today on the drains but had not solved the problem at Meadowsweet, and a camera scan was promised for tomorrow. Successful action had been taken at Forton but more work was needed to clear a drainage ditch.

ACTION The Clerk was asked to write to thank Highways and remind them to finish the job.

School. Mr Cooper agreed to lop the oak tree obstructing the pavement. **ACTION Mr Cooper** The hedge at 1, The Withies is obscuring the school sign. Mr Johnston had agreed to speak to Mrs Lowry. **ACTION Chair to follow up**

07/85 **FOOTPATHS**

Mr Lampard reported that the Footpaths leaflet had been submitted to HCC and was now in production. He thanked Mr Barber and Mrs Darrah for help and the Chairman thanked him. A free copy will be distributed to every household in the village.

It was suggested that the Community Association might organise walks on the recommended paths when it was published, and that the Andover Advertiser and Hampshire Chronicle should be sent copies.

07/86 **COMMUNICATIONS**

Hill & Valley The Chairman reported that Hill & Valley is financially sound and that from June there will be four more pages, one of editorial for each village and one of advertising. On 23rd May a party is being held at Hurstbourne Village Hall to thank all the volunteers involved in its production.

07/87 **VILLAGE PLAN**

Housing Jeff Bishop, the facilitator of the group which is discussing affordable housing, has drafted a 4 page statement on village opinion, which will be discussed at their next meeting on 21st May before being circulated to the village.

07/88 **SCHOOL/PLAYGROUP**

The Chairman asked Mr Cooper, who is now a governor of the school, if he would express concern to the governors, at their meeting the following day, about the rabbit holes in the school field which were dangerous to the children, and to the public at the May Fayre. **ACTION TC**
Mr Bourne said that Barker and Geary of Kings Somborne supply effective rabbit traps.

07/89 **VILLAGE HALL**

The accounts agreed at the recent Village Hall AGM included a reserve of £13,000 saved for improvements. This was in addition to the £40,000 saved by the Parish Council. The Surveyor's report was still awaited.

07/90 **CORRESPONDENCE**

A summary of correspondence received was received from the Clerk, and is attached as Appendix 2

The Council agreed to continue its subscription to the Hampshire Playing Fields Association.

Councillor Woodall asked that at future Annual Parish meetings the HCC and TVBC Councillors should be given a slot on the agenda to report back. **ACTION Clerk**

07/91 **DATES OF MEETINGS AND EVENTS**

Next Parish Council Meeting – **11 June 2005 at 19.30.**

07/92 **ADJOURNMENT**

There being no further business, the Chairman declared the meeting closed at 9.20pm

Appendix 1 – Financial statement for period from 1 April to 14 May 2007

Income	Previous years		Year to 31 March 08		Total for period
	Year to 31/3/06	Year to 31/3/07	Budget	Total so far	
Precept	15,000	15,000	15,000	7500.00	7500.00
Bank Interest	0	0		0.00	0.00
Cemetery fees	608	641	250	0.00	0.00
Handbook sales	0	30	30	0.00	0.00
Grant Ashburn Rest	0	3,355	0	0.00	0.00
Grant Village Plan	2,738	0	0	0.00	0.00
Grant Equipment	0	0	2,000	0.00	0.00
Donations	0	0		0.00	0.00
Allotment rents received	36	36	36	0.00	0.00
Parish Paths Partnership	0	0	400	0.00	0.00
VAT refund	2,193	0		0.00	0.00
Other	845	431	150	0.00	0.00
TOTAL	21,420	19,493	17,866	7500.00	7500.00

Expenditure

Clerks Pay/Expenses	1,712	1,935	2,200	0.00	0.00
General Admin	1,755	1,708	1,800	1419.84	1419.84
Elections	0	0	0	0.00	0.00
Open spaces	6,098	6,573	7,000	205.00	205.00
Communications	677	747	1,470	93.75	93.75
Paths	0	0	900	0.00	0.00
Capital Expenditure	730	0	4,000	0.00	0.00
Village Hall	34	788	3,500	0.00	0.00
Community Association	0	0	1,740	0.00	0.00
Village Plan (production)	3,968	0	0	0.00	0.00
Village Plan (implementation)	3,095	83	3,000	0.00	0.00
Transfer to Village Hall fund	0	0	0	0.00	0.00
Community project	3,592	0	0	0.00	0.00
Ashburn Rest		5,129	0	0.00	0.00
Other	0	0	0	0.00	0.00
VAT	1,255	589		4.38	4.38
TOTAL	22,917	17,553	25,610	1722.97	1722.97

Closing Bank Balance	5,011	6950.93	-793	12727.96
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Invested with HCC

At start	40,634	42,403	44,377	44377.36	
Add Interest	1,768	1,975	2,000	0.00	0.00
At finish	42,403	44,377	46,377	44377.36	

Cheques paid or for payment

Date	Voucher	Cheque	Who to	Description	Total Pd	VAT	Net
16-Apr-07	1	757	HAPTC	Subscription	181.00		181.00
16-Apr-07	2	758	Hill & Valley	Parish Magazine	93.75		93.75
20-Apr-07	3	759	J Barber	APM expenses	26.80		26.80
15-May-07	4	760	Allianz Cornhill	Insurance premium	1212.04		1212.04
15-May-07	5	761	Clive Kent	Cemetery maintenance	180.00		180.00
15-May-07	6	762	A A Wolfenden	Playground maintenance	29.38	4.38	25.00

Appendix 2

Correspondence: 16 April 2007 – 10 May2007

Received

	FROM	SUBJECT
1	RoSPA	RoSPA Inspectors
2	TVBC	Parish Plans in Test Valley
3	Cllr Mike Woodhall	Annual Parish Meeting - 16 th April
4	HAPTC	Core Training for Councillors – Correction of Time for Winchester course
5	HCC	Hants. Minerals & Waste
6	HAPTC	Freedom of Information & Data Protection Regulations - consultation
7	HAPTC	Code of Conduct – HAPTC responses to consultation
8	HAPTC	Saving Green Spaces – Registering Land as a Village of Town Green
9	HAPTC	Revised Code of conduct recommendations
10	HPFA	Annual Subscription
11	Audit Commission	Annual Return Form
12	HAPTC	NALC National Conference 2007 – Bournemouth IC 7 October 2007 – invitation for Motions
13	Basingstoke & Dean	Draft Affordable Housing Document
14	TVBC	Notice of Appeal to Sec. of State – Testwood Trout Farm caravan
15	TVBC	Change of Date - Southside Farm to NAPC – now 17 May at 17.30

Sent

	FROM	TO	SUBJECT
1	Nothing to report		