

**MINUTES OF A MEETING OF THE LONGPARISH PARISH COUNCIL
HELD IN THE ELLICOCK ROOM OF THE LONGPARISH COMMUNITY
HALL ON 12 NOVEMBER 2007 AT *20.30**

PRESENT

Mr J Barber	
	Mr C Duxbury
Mr R Bourne	Mr P Harris

**Please note the late start of the meeting. From the declared start-time until the arrival of Mr Duxbury, to make his report from the earlier 'Cutty Brow' meeting in Romsey, the Parish Council was inquorate with only three members being present.*

Also present Mr P Jarrett (Clerk)

07/161 APOLOGIES

Apologies were received from Miss B Bourne, Mrs J Clear, Mr T Cooper, Mr C Dewbury, Mr M Lampard and Mrs Catherine Sweet (Chair- Open Spaces).

07/162 COUNCILLOR VACANCY

The Chairman was meeting a potential candidate for co-option the following week.

ACTION JB

07/163 MINUTES OF THE PARISH COUNCIL MEETING OF 8 OCTOBER 2007

The Minutes were approved unanimously, and were signed by the Chairman.

07/164 MATTERS ARISING NOT ON CURRENT AGENDA

Mr Phil Harris's reported briefly on the Code of Conduct Training, which he said had been primarily a summary of the notes already distributed with the Code of Conduct document.

The Clerk reported that he had not yet received the Declaration of Interests form from Mr Dewbury. He would make further enquiries.

ACTION Clerk

07/165 PLANNING

07/165.1 CURRENT APPLICATIONS

07/03123/TREENN – Fell 1x Willow and 1x Sycamore - 2, The Withies, Longparish
– Mr & Mrs Carter

This item was referred to the Tree Wardens who subsequently advised
NO OBJECTION

07/02934/LBWN – Provision of oil fired central heating (six radiators and two ladder rails in cloakroom and bathroom), condensing combi boiler in kitchen and vent in rear wall – Westhay, 7 Forton Lane, Forton - Mr & Mrs N Biddlecombe

UNANIMOUS DECISION – NO OBJECTION

07/165.2 **REPORT ON EARLIER TVBC APPLICATIONS**

07/02319/LBWN – Internal alterations to form en-suite to existing bedroom – Yew Cottage, Longparish – **CONSENT**

06/03437/CLEN – Certificate of lawfulness – Testwood Trout Farm - caravan – **ONE DAY PUBLIC ENQUIRY**, 27th November 2007 at Conference Room 1, Beech Hurst.

07/02543/FULLN – Erection of conservatory to side – 4 Station Cottages, Longparish Road, South Harewood - **PERMISSION**

07/165.3 **TVBC AFFORDABLE HOUSING PLANNING DOCUMENT**

Mr Duxbury was surprised that ESN06 appears not to be included within the document. On behalf of the Parish Council he will respond to TVBC accordingly.

ACTION C Duxbury

07/165.4 **MINERALS EXTRACTION PROPOSALS AT ‘CUTTY BROW’**

Mr Duxbury reported on the meeting he had attended that same evening at Romsey. The meeting had been somewhat confusing but in particular the following points were noted:

- The County Council is drawing up the county mineral plan for the next ten years. They are consulting about proposals in which they have identified 37 hectares (around 90 acres) of land at Cutty Brow as a preferred area for extraction of a million tonnes of sand and gravel over a 10-year period from 2009. The area is Northwest of the old railway line on both sides of The Middleway.
- ‘Tarmac’ appears to be the lead party on this project, rather than HCC.
- The County Planning officer and a representative from Tarmac were happy to meet to explain the matter further
- Concerns were raised about the impact on the countryside and vehicle movements

Agreed that Mr Barber would contact Middleton Estate to suggest a joint meeting to clarify the position.

ACTION JB

07/166 PARISH PLAN

Affordable Housing – Mr Harris reported that Mr Jeff Bishop had prepared a draft questionnaire, and that this was still being ‘bounced around’ members of the group. The council considered that it was essential that the questionnaire is **balanced**, and not partisan in any way. After careful discussion, the council decided to provide the following steer which it hoped would assist the deliberations.

- The council considered that a high response rate is important and will do what it can to ensure that outcome.
- It is therefore important that no-one simply bins the questionnaire rather than responding because if they think it does not give them the opportunity to express their view (which might, for example, be don't know or don't care or need to see a proposal before reaching a decision rather than just for or against). Subject to that point, the council felt that the questionnaire should be as simple as possible.
- Conscious of the wording in the commentary to ESN06 which states that, "The extent of public involvement and support will be important considerations in assessing [any proposal's] merits.", the council considered that the purpose of the questionnaire should be to measure the extent of public support and not to attempt to decide whether any proposal should be brought forward. In other words the questionnaire is to provide information. Any decision as to whether the council should take the idea further will be a matter for the council.

Mr Barber will write to Mr Bishop accordingly

ACTION JB

Mr Duxbury added that he had visited the opening of an affordable housing project at Sherfield English. He said that it was well designed and suited to the area.

Noted that Mr Harris and Mr Barber were to attend a meeting arranged by Community Action Hampshire the following day on the subject of Affordable Housing.

Community Association – Nothing to report

07/167 FINANCE

Monthly Account Summary - The Financial Summary for last month was reported by the Clerk (Appendix 1).

External Audit– Noted that the Audit Commission had given the Longparish accounts to 31 March 07 a ‘clean bill of health’.

The budget for 08/09 will be set at the January meeting and committee chairs were reminded of the need to prepare their bids.

07/168 OPEN SPACES

Mrs Sweet sent apologies for her absence.

Clean Up Day – thanks were expressed to all who had helped. The stream was cleared (which it was hoped would reduce the risk of flooding later in the winter) lots of litter was collected and road signs cleaned.

Village Green – East Aston Common – Mr Barber reported that the working group considered that if the existing Common area is to be extinguished,

- the alternative proposal should provide a managed area alongside the stream for activities such as picnics;
- The ‘extinguished’ area must have guaranteed on-going maintenance for wild life as a nature reserve; and
- assurance must be given that there will be no boundary fence or ‘living fence’ which will obscure public view.

Mr Barber and Mr Graham Darrah will offer to meet Mr Tacchi to discuss the emerging ideas, for further consideration.

ACTION JB

Flooding – Noted that Mr Duxbury and Mr Barber had attended a meeting at St Mary Bourne. The meeting, which had been very constructive, had discussed precautions which must be taken, and the development of a ‘flood plan’. It was with some relief that they noted that problems in Longparish were much less severe than in St Mary Bourne

It was noted that there was a pinch point in the stream behind Little Beck. The builders had kindly agreed to keep it clear. Concern had also been raised by parishioners that vegetation might be holding back the stream where it enters the river. The working group is to meet Southern Water to discuss the pumping station and is seeking a meeting with the Environment Agency to find out about their plans for management of water in the flood plain.

07/169 ROADS & BRIDGES

Speedmeter – Mr Bourne reported that there will be a demonstration of the speedmeter at the Village Hall on 11 December 2007, between 10.00 and 12.00. All are invited.[Note the demonstration was later postponed to Friday 11 January]

07/170 FOOTPATHS

Nothing to report

07/171 TRANSPORT

Noted that the Longparish stops on the X26 bus service to Winchester have been restored. Thanks were expressed to all who have assisted.

Noted that Mr Harris will attend the Transport meeting on Saturday next 17 November.

ACTION PH

07/172 VILLAGE AND COMMUNITY HALLS

The village hall committee was grateful to the council for the surveys of the village hall to consider its state of repair and what is needed to comply with disability regulations. The village hall committee has already made a start on the work with woodworm treatment and a French drain outside the kitchen. Next will be replacement of the rotten kitchen window and door with a new window. Ideas are being discussed for other improvements including making the hall better accessible and providing disabled parking spaces and toilets.

Noted that the cost of woodworm treatment is approximately £900. The Parish Council will pay the bill and contribute the agreed Village Hall grant of £500 towards this charge with the rest coming from the Village Hall Committee.

The community hall management committee is being re-launched and representatives of the village hall committee and the community association have been invited to join it and help draw up terms of reference.

07/173 SCHOOL/PLAYGROUP

Nothing to report.

07/174 CORRESPONDENCE

A summary of correspondence was presented by the Clerk, and is attached as Appendix 2. Noted in particular that a request for comment has been received from Postwatch regarding village Post Office closures. The Clerk will respond on behalf of Longparish Post Office.

ACTION Clerk

07/175 DATES OF MEETINGS, EVENTS AND ANY OTHER REPORTS

The following dates were noted:

Next Parish Council meeting - Monday 10 December 2007

07/176 ADJOURNMENT

There being no further business the Chairman declared the meeting closed at 22.45

APPENDIX 1

Financial Report
Period from 1-Oct-07 to 10-Nov-07

Income	Previous years		Year to 31 March 08		
	Year to 31/3/06	Year to 31/3/07	Budget	Total so far	Total for period
Precept	15,000	15,000	15,000	15000.00	0.00
Bank Interest	0	0		0.00	0.00
Cemetery fees	608	641	250	328.00	0.00
Handbook sales	0	30	30	0.00	0.00
Grant Ashburn Rest	0	3,355	0	0.00	0.00
Grant Village Plan	2,738	0	0	0.00	0.00
Grant Equipment	0	0	2,000	0.00	0.00
Donations	0	0		0.00	0.00
Allotment rents received	36	36	36	30.00	0.00
Parish Paths Partnership	0	0	400	0.00	0.00
VAT refund	2,193	0		604.31	0.00
Other	845	431	150	150.00	0.00
TOTAL	21,420	19,493	17,866	16112.31	0.00

Expenditure

Clerks Pay/Expenses	1,712	1,935	2,200	956.95	105.53
General Admin	1,755	1,708	1,800	1925.48	0.00
Elections	0	0	0	28.45	0.00
Open spaces	6,098	6,573	7,000	2291.59	332.58
Communications	677	747	1,470	1662.82	283.32
Paths	0	0	900	0.00	0.00
Capital Expenditure	730	0	4,000	0.00	0.00
Village Hall	34	788	3,500	1000.00	1000.00
Community Association	0	0	1,740	0.00	0.00
Village Plan (production)	3,968	0	0	0.00	0.00
Village Plan (implementation)	3,095	83	3,000	0.00	0.00
Transfer to Village Hall fund	0	0	0	0.00	0.00
Community project	3,592	0	0	0.00	0.00
Ashburn Rest		5,129	0	0.00	0.00
Other	0	0	0	1800.00	0.00
VAT	1,255	589		625.50	212.37
TOTAL	22,917	17,553	25,610	10290.79	1933.80

Transfer from HCC investment					
Closing Bank Balance	5,011	6950.93	-793	12772.45	

Invested with HCC

At start	40,634	42,403	44,377	44377.36	
Add Interest	1,768	1,975	2,000	0.00	0.00
Transfers from (- to) bank	0	0		0.00	0.00
At finish	42,403	44,377	46,377	44377.36	

Cheques drawn in Period

Date	Cheque	To	For	Gross	VAT	Net
8-Oct-07	797	Southern Electric	Lighting	13.20	0.62	12.58
8-Oct-07	798	Hill & Valley	Magazine	93.75		93.75
8-Oct-07	799	AA Wolfenden	Grass Cutting	58.75	8.75	50.00
8-Oct-07	800	Dreweatt Neate	Disabled Access Report	1175.00	175.00	1000.00
8-Oct-07	801	Clive Kent	Grass Cutting	180.00		180.00
8-Oct-07	802	PH Jarrett	Expenses of Office	105.53		105.53
8-Oct-07	803	Hearn & Scott	Printing	29.58		29.58
8-Oct-07	804	David Scott	Ash Burn Rest repairs	90.00		90.00
8-Oct-07	805	David Gould	Web Site host fee	187.99	28.00	159.99

APPENDIX 2

Correspondence: 11 September 2007 – 10 November 2007

Received

	FROM	SUBJECT
1	TVBC	Notification of Public Enquiry – Testwood Trout Farm – 27 Nov 2007
2	S&C Slatter	Playground surfacing upgrade
3	HCC	Annual Meeting of Public Transport Reps. – 17 Nov 2007 - Winchester
4	Planning Inspectorate	Testwood Trout Farm Enquiry – Acceptance of Request to Speak
5	TVBC	Draft Affordable Housing Supplementary Planning Document
6	HAPTC	Hampshire Access to Services Programme – Post Offices
7	Postwatch	Post Office Closure Programme
8	HAPTC	Surface Water drainage rebate
9	Hearn & Scott	Notification of change of address
10	HAPTC	Increase in Statutory Holiday entitlement
11	HCC	Hampshire Structure Plan update
12	HCC	Planning Hampshire's Future – October 2007 edition
13	SERA	Update on the South East Plan
14	HAPTC	Availability of the Green Book on Terms of Employment
15	HAPTC	Good Race Relations – Gypsies and Irish Travellers
16	HAPTC	Proposals to revise the Quality Parish Scheme
17	HAPTC	Parish Poll on EU Reform Treaty
18	Community Action Hampshire	Parish Plan News leaflet
19	Safe & Sound Playgrounds Limited	Playground services & equipment
20	HCC	Hampshire Minerals & Waste Development Framework - Newsletter 5
21	HCC	Hampshire Minerals & Waste Development Framework - Mineral;s Plan Regulation 26 Consultation
22	Russel K C Tarrant	Dignity for the Elderly – copies of two letters
23	Community Action Hampshire	The Hampshire Community Magazine Awards, 2007
24	West Berkshire Careers Springboard	A Self-help group for professionals seeking re-employment
25	Furnitubes	Street furniture solutions
26	Audit Commission	Approval of Audit – No problems

Sent

	FROM	TO	SUBJECT
1	Clerk	TVBC Planning	Request to Speak at Testwood Trout Farm Enquiry
2	Clerk	Russel Tarrant	Notification of receipt of his letters