

MINUTES OF THE MEETING OF LONGPARISH PARISH COUNCIL HELD IN THE COMMUNITY HALL AT 7.30PM ON 8 FEBRUARY 2010

PRESENT

Jeremy Barber (Chairman), Christopher Duxbury, Jonathan Frere, Phil Harris, Martin Lampard, Toby Cooper, Tony Humphrey (Clerk), Andrew Gibson (HCC Cllr) from 9.00 p.m.

Members of the public – Fiona and David Gould, David Marklew, Maggie Barber (item 1/23.1.3), Chris Millett (item 1/23.1.4), Dickie Deane, David Searle and Richard Johnson (item 10/23.3.4)

10/18 APOLOGIES

Karen Marie Dinesen, Chris Dewbury, Christian Dryden and Jim Neal (TVBC Cllr).

10/19 DECLARATIONS OF INTEREST

This item will be routinely included on the agenda in future following advice from the TVBC Standards Committee.

Jeremy Barber declared an interest in item 10/23.1.3 (Planning River Cottage) and said that he would speak during public participation then leave the meeting.

10/20 VACANCY

We now have two candidates who are interested – Natasha Rouse and Jim Sawyer.

It was agreed by the Council to invite both to the next meeting to give us a presentation on their reasons for wishing to become a parish councillor.

10/21 MINUTES OF PARISH COUNCIL MEETING OF 11.01.10

The [Minutes](#) were approved and signed.

10/22 MATTERS ARISING

There were no matters arising.

10/23 PLANNING

10/23.1 *New Applications*

10/23.1.1 [10/0066/TREEN](#) – Village Hall Car Park, Longparish

Thuya tree. Remove broken and dead branches and thin by 20%

No comments as this is the Council's own application.

10/23.1.2 [10/00130/TREEN](#) – Middleton House, Middleway

Fell oak tree.

Graham Darrah advised that this tree is unsafe and should be felled.

No objection – unanimous decision.

10/23.1.3 [09/02677/FULLN](#) River Cottage, Forton

To build a garden wall to South-west boundary.

Christopher Duxbury introduced the application:

River Cottage is a large, 2 storey property with an additional attic extension in Forton Street, within the Longparish Conservation Area and in one of the most picturesque parts of the village. There are 22 listed properties in Forton and River Cottage is surrounded by 11 of them, which include Yew Cottage and Riverside on either side.

Planning permission was given in Jan 09, at the second attempt [reduced proposal], for the installation of 3 dormer windows to the rear roof slope; the erection of a first floor extension

to the rear/side to provide master bedroom, dressing and en-suite with; and a ground floor extension to provide an enlarged kitchen/family room and dining room. Work is still in progress.

The Applicant has now applied to build a garden wall along the full length of the SW boundary – some 75 yards; there has been no pre-application advice.

The relevant TVBC planning policies that the PC should consider in determining the application are ENV 15 [Development in Conservation areas], ENV 17 [Settings of listed buildings in Conservation Areas], DES 05 [Layout and Siting], DES 06 [Scale, Height and Massing], DES 07 [Appearance, Details and Materials], AME 02 [Daylight and Sunlight] and the Village Design Statement.

Jeremy Barber spoke as a member of the public. He has raised an objection as the wall is proposed to be 75 yards long and 6-7ft high and contravenes several building guidelines and the Village Design Statement.

Fiona and David Gould has written to TVBC to object and spoke to express their concerns in particular the negative impact the wall will have on Forton Lane

David Marklew said it would set a precedent for similar developments of walls within the village, and it will be an unfavourable dominant feature of Forton.

Maggie Barber said it was totally inappropriate to this area of scientific interest, i.e. the river. It sets a precedent for the other side of the property to have another wall erected.

Mrs Hewlett, the owner of the next door property, is in hospital and was unable to attend to express her concern.

Jeremy Barber then left the room as he had expressed an interest.

‘Strong Objection’ – Unanimous decision, not only to the size and design of the proposed wall, but also to the principle of a boundary wall of this type as inappropriate to the setting. The proposed wall does not adhere to ENV 15; it would neither preserve nor enhance the Conservation area and contravenes a, b, c, d of the policy by reason of size, design and materials. It would have a significant effect on the street scene and Riverside. The proposal also contravenes ENV17, DES 05, DES 06, DES 07, AME02 and the Village Design Statement.

ACTION: Christopher Duxbury to draft the response; Clerk to send TVBC.

10/23.1.4 [09/02569/FULLN](#) Homecroft , Longparish

Erection of two storey front and two storey side extension to provide family room and study with two additional bedrooms over

The property was visited by members of the Council prior to the Meeting to gain an understanding of the Application.

The property is not listed, lies in the North Acre settlement and conservation area and is not readily seen from the road due to a high hedge.

The Applicant, Chris Millett, was in attendance to answer the Council’s questions.

No Objection – unanimous decision however the Council did express a strong preference for thatch on the side extension being more appropriate to the development and the Conservation area.

10/23.1.5 [10/00097/FULLN](#) Rowan House, Mill Lane

Erection of single storey orangery.

This is an amended scheme that was approved by the Council but now has a small adjustment to the roof height.

No objection – Unanimous decision.

10/23.2 *Outstanding Planning Applications*

See Appendix C

10/23.3 Other Planning Matters

10/23.3.1 Ropers Back Gate

Christopher Duxbury reported that Jim Neal has been unable to convince Bob Gregory, the planning officer, that the wall was only opened during or after the planning permission for the home office/games room/gym/garden store on site of existing barn was given in 2007.

The Council agreed that we should write back to TVBC expressing concern and asking that Highways formally confirm that the newly designed back entrance is safe.

Action: JB/CD/Clerk

10/23.3.2 Pre-Application Advice:

TVBC has confirmed that a tick box has been added to the form used to request pre-application advice. As agreed at the last PC meeting, the Clerk has written to TVBC saying that either the box should also feature on the application form or be clarified in TVBC's covering letter so that the PC knows where it stands in each case.

10/23.3.3 Patchington Farm

Lucy Page has confirmed that she will respond to our letter.

10/23.3.4 Waste Transfer Site

The Council heard an update from David Searle (landlord) and Richard Johnson (Veolia).

There was a fire four years ago, and an aspiration system was fitted in the roof this differentiates between smoke and dust – fire smoke rises.

There are two different companies that switch on the CCTV cameras when the fire alarm rings. The aspiration system did not work and so did not send a signal to the CCTV manning site.

The Company need to put a new aspiration system in the new build and something else with sprinklers.

The fire was spontaneous combustion in the recyclables in the building.

It depends on what goes into the waste, i.e. batteries and cigarette lighters which could cause a problem.

The operators can only store waste for certain amount of time, and they try and reduce the amount kept overnight to a minimum. Fires in waste are not uncommon but work is ongoing to ensure the risk is minimal.

Question: There is scaffolding up at the moment – is the site open?

Answer: Site should be open the first week in May 2010.

Waste is currently going to same end point but via different routes, it is not going into landfill.

Question: Is the waste still recyclable because of cost?

Answer: In Hampshire there are long range plans to deal with the waste including storage until prices are restored.

Question (PH): How does Longparish Waste Transfer Station compare safety wise?

Answer: It is quite small and compares well in its safety record.

Question (ML): Odour is an issue.

Answer: Dust and odour control system is in place.

10/24 FINANCE

10/24.1 Financial Statement

The Parish Council accepted the financial statement and cheques raised.(Appendix A & B)

10/25 OPEN SPACES

10/25.1 Plastic bottles left lying around on Football Field

This needs to be addressed.

ACTION JB will contact Paul Taylor

10/25.2 Quotation from Lawn Man

The Lawn Man has visited and inspected the Football Field with Mrs Dinesen. As a result, he has made certain proposals and submitted a quotation but the price is well in excess of the budget.

10/26 ROADS & BRIDGES

10/26.1 Passing place in Southside Hill

Andrew Gibson will take up the issue at a meeting with Highways on 17 February.

Action: Clerk to urgently send correspondence to Andrew Gibson for him to submit on 17 February 2010.

10/26.2 Salt & Grit Bins

Andrew Gibson has put in a claim for 200 on his patch.

North Acre is a particular issue for Longparish.

HCC will keep them filled but Parish Council should administer them.

Guidance required on coverage by a grit ban so that the Council can calculate the number required.

ACTION Andrew Gibson

10/26.3 30MPH speed limit

Notices have been erected about the new limits and the location of signs identified by marking on the road.

The Council liked the idea of wheelie bin stickers to remind motorists of the speed limits and will consider the matter further when taking forward road user education.

10/27 FOOTPATHS

Nothing new to report.

10/28 TRANSPORT

Nothing new to report.

10/29 COMMUNICATION

10/29.1 Minutes of Communication Meeting

The [Minutes](#) of the Communication Meeting held on 03rd February were approved and signed.

10/29.2 Welcome Event for New Villagers

This is scheduled for 11th May.

10/30 SCHOOL/PLAYGROUP/COMMUNITY HALL

Nothing new to report.

10/31 VILLAGE HALL

10/31.1 An update on the Plans to Refurbish the Village Hall

John Scott, Chair of Village Hall Committee, gave the Council an update of the actions taken so far. John's report is attached as Appendix D.

ACTION: The PC Finance Committee to meet within two weeks to consider Quantity Surveyor quotations. JB to arrange date.

10/31.2 Centenary of the Hall

The Council supports the idea of celebrating the 100th anniversary of the Village Hall.

10/31.3 Village Hall Car Park

The School will improve the surface of the car park during half term. This picks up one of the points suggested by the Council in comments on the School Travel Plan.

10/32 CORRESPONDENCE

See Appendix E. The list includes a thank you note from Mrs Darrah inadvertently omitted from the January list.

10/33 "TO-DO LIST"

The Clerk and Chairman will tidy up the list and re-present to the Parish Council.

10/34 DATES OF NEXT MEETINGS

- TVALC Meeting – Thursday 4 March 2010
- Parish Council Meeting – Monday 8 March 2010
- Annual Parish Meeting – Monday 22 March 2010
- Open Spaces Meeting – Monday 19 April 2010
- New Villagers Event – Tuesday 11th May 2010

The Chairman closed the meeting at 10;25pm

TH/09.02.10

Appendix A

Longparish Parish Council Financial Report
Period from 12-Jan-10 to 8-Feb-10

Income	Previous years		Year to 31 March 10		
	Year to 31/3/08	Year to 31/3/09	Budget	Total so far	Total for period
Precept	15,000	15,000	15,000	15000.00	0.00
Transfer from HCC Investment	0	0	0	0.00	0.00
Cemetery fees	472	707	400	204.00	0.00
Handbook sales	0	0	50	0.00	0.00
Grants	0	0		1550.00	0.00
Donations	1,266	580		0.00	0.00
Allotment rents received	30	36	36	34.00	0.00
Parish Paths Partnership	526	0	400	382.06	0.00
VAT refund	604	0	1,824	1823.88	0.00
Other	450	0		75.00	0.00
TOTAL	18,348	16,323	17,710	19068.94	0.00

Expenditure

Clerks Pay/Expenses	1,376	0	3,000	1630.10	115.09
General Admin	2,195	1,919	3,000	1776.77	0.00
Elections	28	0	0	0.00	0.00
Open spaces	4,420	4,227	12,330	6285.29	96.80
Communications	691	615	1,850	675.59	0.00
Paths	976	34	1,100	794.12	0.00
Capital Expenditure	0	0	0	0.00	0.00
Village Hall	2,766	1,080	500	21.00	0.00
Community Association	1,440	1,740	1,740	1745.00	5.00
Village Plan (implementation)	2,046	1,642	1,500	0.00	0.00
Transfer to HCC investment	0	6,000	0	0.00	0.00
Other	0	100	500	0.00	0.00
VAT	1,067	757		469.48	16.94
TOTAL	17,005	18,115	25,520	13397.35	233.83

Transfer from HCC investment				0	
Closing Bank Balance	8293.57	6501.54	484	12173.13	
Invested with HCC					
At start	44,377	46,824	54,591	54590.95	
Add Interest	2,447	1,767	1,200	0.00	0.00
Transfers from (- to) bank	0	6,000	0	0.00	0.00
At finish	46,824	54,591	55,791	54590.95	

Appendix B

CHEQUES SIGNED FEBRUARY 2010

DATE	PV	CH.NO.	WHO TO	WHAT FOR	£
08-Feb10	74	976	HM Revenue & Customs	PAYE	115.09
08-Feb-10	75	977	Maudesport Ltd	Football Pitch Marker	113.74
08-Feb-10	76	978	Longparish Community Association	Affiliated Membership	5.00

Appendix C

**Outstanding Planning Applications, Notifications and Appeals
as at 8 February 2010**

Serial	Property Reference Number & Date	Description	Status
1	Testwood Trout Farm, Longparish 08/00196/FULLN	Temporary Use of Mobile Home as Agricultural Workers Dwelling	Sep 09 - Inspectors Decision awaited. No further information received from TVBC.
2	Woodstock, Longparish 09/02347/FULLN	Erection of extensions to provide kitchen/family room/dining /play room with bedroom and bathroom over together with new chimney. Erection of pitched roof to existing garage	PC – No objection 14 Dec 09 TVBC - Pending
3	Old Forge, Southside Road, Longparish 09/02378/FULLN	Erection of conservatory to front and car port in rear garden	PC – Objection 14 Dec 09 (no objection to conservatory – objection to caravan port only) TVBC - Pending
4	Queen Anne Cottage, Forton 09/02536/TREEN	Fell small oak	PC – No objection 14 Dec 09 TVBC – No objection 12 Jan 10.
5	Home Farm Cottage Mill House Lane SP11 6QQ 09/02554/LBWN	The raising and internal lining of brick chimney	PC – No objection 11 Jan 10 TVBC - Consent subject to conditions and notes [not yet on website] – Feb 10

Appendix D

VILLAGE HALL REFURBISHMENT

REPORT TO PARISH COUNCIL – 8TH FEBRUARY 2010

1. This summary report is based on a presentation given to the Village Hall Committee on 22nd September 2009 and verbally updated on 2nd February 2010.
2. OVERALL OBJECTIVES

It is now believed that the cost of improving access to all will be a significant part of the overall cost of meeting the High Level Requirements Specification V1.2, and consequently may not be affordable, so Quantity Surveyors and Builders will be requested to quote separately for this work and it will be positioned as a subsequent phase.

3. LARGER WINDOWS

The Village Committee has confirmed that they definitely want larger windows to allow more natural light AND to enable users to look out. My design team had considered this would increase the cost and the risk to fitting new windows.

4. MAJOR ISSUES

- 4.1 The status of the lease and its impact on grant applications has been resolved by the exchange of letters of comfort.
- 4.2 Obtaining quotes has progressed by holding an open day (18/12/09) for builders, 4 turned up; and the plan to involve Quantity Surveyors (QS). Six QSs were approached and three have delivered quotes for providing a schedule of works against which builders can price and an initial estimate of the total cost of refurbishment. They were also requested to give some indication of their continued involvement in selecting a preferred builder and negotiating contracts; and cost monitoring throughout the works.
- 4.3 We have added a few more items to the Major Issues List; namely:
 - a) The possibility of asbestos being present in the artex ceilings, e.g.in the Servery, and the Marley Floor tiles beyond the Committee Room. One QS has offered to provide names of appropriately qualified surveyors, should we wish to conduct such a survey.
 - b) The lead water pipe running down the side of the building could be at risk of damage as part of it has had to be replaced in the recent past.
 - c) Overall affordability

5. THREE QS QUOTES (for Phase 1 only)

THE DRAPER PARTNERSHIP (Mike O'Connell)

Phase 1 - £3000 +VAT

Phase 2 – £1500 + VAT

Phase 3 - £4000 + VAT (budgetary)

Expenses not mentioned

RJ ASSOICATES (Robert Jackson)

Phase 1 - £1500 + max recommended architectural services costs of £5200 +VAT

Phase 2 – £4025 + VAT

Phase 3 - £8755 + VAT

Expenses not mentioned

ICS Ltd (Richard Barnes)

Phase 1 - £1750 + max recommended architectural services costs of £2500 + VAT

Phase 2 – £700 +VAT

Phase 3 – 3.5% of contract fee

Expenses specifically excluded

QUANTITY SURVEYOR	COMPARISONS	
	PROS	CONS
Draper Partnership		<ol style="list-style-type: none"> 1. Most expensive 2. Least analysis, cursory visit 3. Least quote content 4. Risks raised but no recommendations
RJ Associates	<ol style="list-style-type: none"> 1. Cheapest base quote 2. Most analysis, including 2nd visit to VH with an architect 3. Took photographs 4. Provided lots of input 	<ol style="list-style-type: none"> 1. Medium quote content with some reservations 2. Additional work by architect recommended 3. Most expensive combined cost
ICS Ltd	<ol style="list-style-type: none"> 1. Took measurements 2. Listened very carefully 3. Most quote content 4. Least expensive combined cost 	<ol style="list-style-type: none"> 1. Middle quote 2. Additional work by architect recommended

Will analyse with Graham Healey and provide recommendation to Finance sub-committee. Could apply for small grant but would prefer not to introduce further delay in applying for the major grant for which we need three bid prices from builders.

6. GRANTS

The VH committee has requested James Field to ask for an extension to our PV Solar Panel grant. This is likely to be a one-off opportunity as the rules for grants in relation to Solar Panels have changed.

As the application for grants is very time consuming I have decided to request some 'specialist local expertise' to assist. I am aware that Maggie has some grant application experience and Cathy Yelf has offered to put me in touch with her fund raising manager. In addition I am going to enlist the services of both Andrew Gibson and Jim Neal, the former having assisted another village hall to secure funds. I would like to form a sub – committee to concentrate on obtaining grants.

7. VILLAGE HALL CENTENARY

This year the VH is 100 years old. The VH Committee discussed whether some suitable celebration would be in order. We think it is and also think it would be good to be able to connect them to the delivery of an initial part of the refurbishment, such as solar panels or new windows and doors. The only idea being considered (and it is in the very early stages) is some combined Village Choir and Longparish Players event. The choir are up for it, especially later on in the year, before rehearsals for Christmas start. The Players are still to be approached. Would the Parish Council support such an event? We have not discussed how to fund it nor whether to use it as a fund raising event, but hopefully some small financial contribution would be seen as appropriate.

John Scott

Chair of Village Hall Committee

T: 01264 720018

M: 07876 197678

E: johnhscott01@btinternet.com

Appendix E

10/35 LONGPARISH PARISH COUNCIL MEETING – 8 FEBRUARY 2010**10/35.1.1 Correspondence received**

	Date	Who from	Subject
1.	24.12.09	Mary Jo Darrah	Thank you for garden furniture
2.	11.01.10	TVBC	Confirmation of permission to co-opt councillor
3.	11.01.10	NALC	Local Council Awards 2010
4.	12.01.10	Unlockdemocracy.org.uk	Request for lobbying
5.	14.01.10	TVBC	Tree application – VH car park
6.	15.01.10	HCC	Confirmation that we can take part in online consultations
7.	15.01.10	HCC	Acknowledgement of our comments on the Core Strategy Consultation
8.	19.01.10	NALC	Questionnaire on Training Strategy
9.	19.01.10	Andrew Gibson HCC	Grit bin availability
10.	20.01.10	CPRE	Guided tour of Portsmouth 15 April
11.	22.01.10	TVBC	Planning application – orangery at Rowan House
12.	22.01.10	TVBC	Older People's Wellbeing
13.	23.01.10	TVBC	Tree application – fell oak at Middleton House
14.	23.01.10	HCC	30mph speed limit notice for Longparish
15.	26.01.10	TVBC	Planning application – garden wall at River Cottage
16.	27.01.10	Rural Service Network	Survey – service provision in market towns
17.	27.01.10	HCC	Newsletter from Hampshire Countryside Service
18.	28.01.10	Email from Sir George Young	Reply to Clerk's email of 27.01.10
19.	15& 27.01.10	Oliver Coleman	Village Hall Car Park
20.	31.01.10	Dave Haggard	Moles controlled
21.	3.02.10	Tim Bambridge HCC	.gov email account for the PC
22.	27.01.10	Signs Direct	30MPH signs for wheelie bins
23.		TVBC	Survey of TVBC leisure facilities
24.		Mityana Town Council	Proposed working visit
25.		Clerks Council Direct	2010 catalogue
26.		SMP	Mailing
27.		Notts Sports	Synthetic surfacing
28.		ROSPA	Mailing
29.	Various	Stockbridge Police	Neighbourhood Watch Bulletins

Correspondence sent

Date	Who to	Subject
11.01.10	HALC from JB	Dispute between HALC and NALC
12.01.10	Vitacress	Thank you for grant
27.01.10	Email to Sir George Young	St Mary Bourne sewer and ground water problem
29.01.10	7 letters to potential contractors	Maintenance contracts for Longparish
03.02.10	Sandra Gidley	Update on replies re. Groundwater issues
03.02.10	Sir George Young	Update on replies re. Groundwater issues
19&27.01	Oliver Coleman from JB	Village Hall Car Park
27.01.10	Nicholas O'Rourke from JB	School Travel Plan