

MINUTES OF THE MEETING OF LONGPARISH PARISH COUNCIL HELD IN THE COMMUNITY HALL AT 7.30PM ON 12 APRIL 2010

PRESENT

Jeremy Barber (Chairman), Christopher Duxbury, Natasha Rouse, Christian Dryden, Toby Cooper, Phil Harris, Jonathan Frere, Karen-Marie Dinesen, Tony Humphrey (Clerk), Jim Neal (TVBC Councillor)

Member of the public: Ross Hanley (police)

10/51 APOLOGIES

Chris Dewbury, Martin Lampard, Andrew Gibson (HCC Councillor)

10/52 DECLARATION OF INTEREST

None.

10/53 MINUTES OF PARISH COUNCIL MEETING OF 08.03.10

The Minutes of the Parish Council meeting held on 8 March 2010 were approved and signed.

10/54 MATTERS ARISING FROM MINUTES

10/54.1 Procedure for Appointing Councillors

It may be possible to improve the procedure for appointing councillors, perhaps as a standing order.

Action: JB/CD to consider and report for the May council meeting.

10/55 MINUTES OF ANNUAL PARISH MEETING OF 22.03.10

The Minutes of the Annual Parish Meeting held on 22 March 2010 were approved and signed.

10/56 PLANNING

10/56.1 New Applications

10/56.1.1 10/00431/FULLN Orchard House, Longparish

Provision of three dormers to facilitate loft conversion to provide additional living accommodation

A site visit was carried out on 22 March 2010 by members of the Council.

No Objection - unanimous decision

Comment: The PC welcomes Mr Evans's consultation regarding this application; and, as a result of our suggestion, he has agreed to move the proposed dormer windows down the slope of the main roof to reduce their visual impact. The architect has been instructed accordingly and on this basis the PC determined on the 'No Objection'.

The PC's suggestion was made in keeping with our Village Design Statement which says that 'Dormers are not common in older houses and where they do occur they are small. They should be used only to provide light, not living accommodation.'

10/56.1.2 Firgo Farm House, Tufton

Internal and external alterations to include re-thatching of roof, damp proofing, brickwork repairs, glazing and window and door repairs, work to fireplaces and re-painting of exterior

The Council felt that this was a constructive step to renovate this house.

No objection – unanimous decision.

10/561.3 10/00504/TPON The Stream House, Longparish

Tree Notification. Re-pollard Ash tree

No objection - information only-submitted 22nd March because of time limit.

10/56.2 *Previous Planning Applications*

See Appendix A:

- **The Old Forge:** JN agreed to speak to TVBC about the need to refer amended schemes back to the PC, particularly if the amendment is made after the PC has commented on the original proposal and has not been involved in the amendment process.
- **Rivers End:** The PC noted that the Applicant had agreed to remove the Portacabin unit in the front drive once the new shed is complete.

10/56.3 *Other planning matters*

10/56.3.1 Patchington Farm

Jim Neal is following up with Lucy Page.

10/56.3.2 Pruning of Fruit Trees

Graham Darrah has provided guidelines on when there is a need to obtain planning approval. Routine pruning in accordance with good horticultural practice does not require permission.

Action: CD to put a note in autumn Hill & Valley.

10/56.3.3 Draft of Shop Front Design

This does not affect Longparish; NFA

10/56.3.4 Pre-Application Advice

The follow up letter to Mr Jackson was sent on 15 March 2010.

10/56.3.5 2 Paddock Cottages

CD confirmed that he had sent an email to Mr Steve Riley about the evident shift of approach within the TVBC Planning Department regarding new thatch.

10/57 FINANCE

10/57.1 *Financial Statement*

Financial statement and cheques issued were approved.

10/58 OPEN SPACES

10/58.1 *Committee Meeting*

There will be a committee meeting on Monday 19 April 2010.

10/58.2 *Skate Ramp Repair*

This will start on 13 April 2010.

10/59 ROADS & BRIDGES

10/59.1 *Highways Contact]*

Our contact for Highways has changed from Mr Clarke to Mr Bambridge.

10/59.2 Grit Bins

CDry/NR have considered possible sites and discussion suggested that we might want more but a total of six grit bins were agreed.

Final locations need to be agreed.

Action: CDry/NR to make recommendations on locations

Action: Clerk to reply to Andrew Gibson's request for numbers.

10/59.3 Driver & Road User Education

The Working Party is still considering the action.

Action: CDry/NR/CD/PH

10/59.4 Passing place on Southside Hill

JB/CD have taken Andrew Gibson to view the passing place. He will ensure the passing area is repaired and follow up if any further action is required.

10/59.5 Damaged Kerbs

CDry noted that there were a number of damaged kerbs.

Action: CDry to provide a list that can be forwarded to Andrew Gibson.

10/60 FOOTPATHS

10/60.1 Anti Social Behaviour

Mr Woodhouse had advised the Chairman of a recent incident of anti-social behaviour by people who had strayed off footpaths. The Council expressed regret but considered that this was a matter for the police rather than the Council. This was confirmed by Ross Hanley

Action JB to respond to Mr Woodhouse

10/60.2 Committee Meeting

The Minutes of the Committee Meeting held on 17 March 2010 were approved and signed.

10/60.3 Matters arising for Committee Meeting

10/60.3.1 Footpath 11

Action: JB to amend the drafted letter of repair and re-circulate.

10/61 TRANSPORT

10/61.1 Test Valley Transport Access Plan

PH has circulated all the relevant papers. It was agreed that the Council should advise TVBC that two items have been completed.

The Council agreed to add PH's previous comments plus:

- The passing place in Southside Hill
- Upgrade the spinal path.

Action: Clerk liaise with PH to provide a response.

10/62 COMMUNICATION

10/62.1 New Villagers Event

The Council members are invited to attend on 12 May 2010

10/63 SCHOOL/PLAYGROUPO/COMMUNITY HALL

10/63.1 Admissions Protocol

The Council agreed that JB should formally thank Helen Mehaffey for the change in the admissions protocol.

Action: JB to write thank you letter.

10/64 VILLAGE HALL

Annual meeting of the Village Hall will take place on 20 April 2010.

10/65 CORRESPONDENCE LIST

This was reviewed

Action: Clerk to copy “meet the Army” invitation to CD and JF

10/66 FUTURE EVENTS

Open Spaces Meeting – Monday 19 April 2010

Village Hall AGM – Tuesday 20 April 2010

Spring Clean Up – Saturday 24 April 2010

Finance Committee Meeting – Thursday 29 April 2010

New Villagers Event – Wednesday 12 May 2010

The Chairman closed the meeting at 9.20 p.m.

TH/16.04.10

Appendix A

Outstanding Planning Applications, Notifications and Appeals as at 12 April 2010

Serial	Property Reference Number & Date	Description	Status
1	Testwood Trout Farm, Longparish 08/00196/FULLN	Temporary Use of Mobile Home as Agricultural Workers Dwelling	Feb 10 - TVBC Planning Department has recently advised that they still await a formal decision from the Planning Inspectorate.
2	Old Forge, Southside Road, Longparish 09/02378/FULLN	Erection of conservatory to front and car port in rear garden	PC – Objection 14 Dec 09 (no objection to conservatory – objection to caravan port only) TVBC – Permission for amended scheme 19 Mar 10 subject to conditions and notes. Amended scheme allowed for reduction in height and some landscaping
3	A303 Recycling Facility (Adjacent Owls Lodge Shooting School) 10/00030/CMAN	Proposed amendments to approved plans (planning permission 09/01292)	PC – No objection 11 Jan 10 Hants CC – Still Pending
4	River Cottage Forton 09/02677/FULLN	Garden wall to SW boundary	PC – Objection 8 Feb 10 TVBC – Application refused 19 Mar 10.
5	Rivers End, Mill Lane, Longparish 09/02547/FULLN	Erection of shed	PC – No objection 8 Mar 10 TVBC – No objection [conditions and notes not yet on website] – 1 Apr 10
6	Forton House Cottage, Forton, 10/00240/FULLN 10/00241/LBWN	Erection of single storey extension to provide link between buildings.	PC – No objection 8 Mar 10 TVBC - Permission subject to conditions and notes [not yet on website] – 1 Apr 10
7	Stream House Southside Road 10/00271/TREEN	Hazel- thin by 25%; apple reduce height by 5% and prune new growth back to fruiting buds; ash - pollard back to previous points	PC – No Objection 22 Feb 10 TVBC - No objection 15 Mar 10

Unapproved draft V1.

8	Chapel House Southside Road 10/00274/TREEN	Apple – reshape by 50cm	PC – No Objection 22 Feb 10 TVBC - No objection 15 Mar 10
9	Greenfields, Longparish 10/00371/TREEN	Remove 1 poplar tree	PC – No Objection 8 Mar 10 TVBC – No objection 25 Mar 10 [Decision notice not yet on website]
10	Stream House Southside Road 10/00504/TPON	Re-Pollard Ash Tree	PC – No objection 8 Mar 10 TVBC - Consent subject to notes and conditions- 7 Apr 10

Appendix B

Longparish Parish Council Financial Report
Period from 9-Mar-10 to 31-Mar-10

Income	Previous years		Year to 31 March 10		
	Year to 31/3/08	Year to 31/3/09	Budget	Total so far	Total for period
Precept	15,000	15,000	15,000	15000.00	0.00
Transfer from HCC Investment	0	0	0	0.00	0.00
Cemetery fees	472	707	400	204.00	0.00
Handbook sales	0	0	50	0.00	0.00
Grants	0	0		1550.00	0.00
Donations	1,266	580		0.00	0.00
Allotment rents received	30	36	36	34.00	0.00
Parish Paths Partnership	526	0	400	382.06	0.00
VAT refund	604	0	1,824	1823.88	0.00
Other	450	0		175.00	100.00
TOTAL	18,348	16,323	17,710	19168.94	100.00

Expenditure

Clerks Pay/Expenses	1,376	0	3,000	1630.10	0.00
General Admin	2,195	1,919	3,000	1806.77	30.00
Elections	28	0	0	0.00	0.00
Open spaces	4,420	4,227	12,330	8741.97	116.68
Communications	691	615	1,850	769.34	0.00
Paths	976	34	1,100	794.12	0.00
Capital Expenditure	0	0	0	0.00	0.00
Village Hall	2,766	1,080	500	21.00	0.00
Community Association	1,440	1,740	1,740	1745.00	0.00
Village Plan (implementation)	2,046	1,642	1,500	0.00	0.00
Transfer to HCC investment	0	6,000	0	0.00	0.00
Other	0	100	500	0.00	0.00
VAT	1,067	757		892.40	20.42
TOTAL	17,005	18,115	25,520	16400.70	167.10

Transfer from HCC investment				0	
Closing Bank Balance	8293.57	6501.54	484	9269.78	
Invested with HCC					
At start	44,377	46,824	54,591	54590.95	
Add Interest	2,447	1,767	1,200	0.00	0.00
Transfers from (- to) bank	0	6,000	0	0.00	0.00
At finish	46,824	54,591	55,791	54590.95	

Appendix B

CHEQUES SIGNED MARCH/APRIL 2010

DATE	PV	CH.NO.	WHO TO	WHAT FOR	£
25-Mar10	80	982	Newitts	Plifix carrots for football pitch	137.10
25-Mar-10	81	982	J.Barber	APM Refreshments	30.00
12-Apr-10	1	983	HALC	Governance & Accountability	10.00
12-Apr-10	2	984	HALC	Affiliation Fee	204.00
12-Apr-10	3	985	TVBC	Business Rates	74.69
12-Apr-10	4	986	Southern Electric	VH car park light	12.81
12-Apr-10	5	987	Clerk	Wages and Expenses	643.47
12-Apr-10	6	988	HM Revenue & Customs	PAYE	125.10