

MINUTES OF THE MEETING OF LONGPARISH PARISH COUNCIL HELD IN THE COMMUNITY HALL AT 7.30 PM ON 10 MAY 2010

PRESENT

Christopher Duxbury (Chairman), Jeremy Barber, Phil Harris, Chris Dewbury, Martin Lampard, Jonathan Frere, Tony Humphrey (Clerk), Jim Neal (TVBC Councillor)

Member of the public: Fiona Gould, David Gould, Maggie Barber

10/67 ELECTION OF A NEW CHAIRMAN

The Clerk took the Chair.

Christopher Duxbury was proposed by Jeremy Barber.

Seconded by Phil Harris.

Agreed unanimously.

10/68 DECLARATION OF ACCEPTANCE OF OFFICE

Christopher Duxbury signed the Declaration of Acceptance of Office; and took the Chair.

10/69 APOLOGIES

Natasha Rouse, Christian Dryden, Toby Cooper, Karen-Marie Dinesen

10/70 DECLARATION OF INTEREST

Jeremy Barber declared interest in 10/76.2.1 River Cottage.

Martin Lampard declared an interest in 10/76.3.2 Patchington Farm.

10/71 APPOINTMENT OF OFFICERS

10/71.1 Vice Chairman

Jonathan Frere was proposed by Jeremy Barber.

Seconded by Martin Lampard.

Agreed unanimously.

10/71.2 Responsible Financial Officer

The Clerk was duly appointed as Responsible Financial Officer.

10/71.3 Internal Auditor

Jeremy Barber proposed that HALC Internal Audit Service should be reappointed.

This was agreed.

10/71.4 Transport Representative

Phil Harris agreed to continue in this role.

10/71.5 Tree Warden

Graham Darrah has agreed to continue in this role.

10/71.6 TVALC Representatives

It was agreed that Christopher Duxbury, Jeremy Barber and the Clerk would continue to be the representatives. Jeremy Barber is due to speak at the next meeting on 27 May 10.

10/71.7 Hill & Valley Representative

It was agreed to defer this item as there were Councillors absent.

10/71.8 Village Hall Representative

Christopher Duxbury agreed to continue in this role.

10/71.9 LCA Representative

Christian Dryden has agreed to continue in this role.

10/72 MEMBERSHIP OF COMMITTEES

10/72.1 Planning Committee

All members of the Council are members of the Planning Committee.

Phil Harris agreed to take up the role of Chairman, but requested a review after six months. This was accepted by the Council.

10/72.2 Communication

Chairman, Vice Chairman, David Gould, Hill & Valley representative, Mary Jo Darrah.

Xandi Denny does not wish to continue;

therefore a replacement will need to be found.

10/72.3 Finance Committee

Chairman, Vice Chairman, Martin Lampard, Julian Seidman

10/72.4 Footpaths

Chairman, Vice Chairman, Martin Lampard, Paul Knipe, Jo Clear, Phil Harris, Phil Wood, Chris Dewbury, Natasha Rouse.

10/72.5 Open Spaces

Chairman, Vice Chairman, Jeremy Barber, Jo Clear, David Gould, Christian Dryden, Jenny Joliffe, Phil Harris, Graham Darrah, Karen-Marie Dinesen, Andy Smith.

10/73 REVIEW OF STANDING ORDERS

These need to be reviewed annually.

There is a new set of Standing Orders recommended by NALC and it was proposed that a small working group is created to review them and incorporate into our present Standing Orders. The working group will present their recommendations at the October Parish Council Meeting. As agreed, Christopher Duxbury and Jeremy Barber will draft a proposed order for the working group on the PC Electoral System and Co-Option procedure.

The working group party will consist of the Clerk, Christopher Duxbury and Jonathan Frere.

10/74 MINUTES OF PARISH COUNCIL MEETING OF 12.04.10

The Minutes of the Parish Council meeting held on 12 April 2010 were approved and signed by the Chairman.

10/75 MATTERS ARISING FROM MINUTES

As agreed (Minute 10/60.1) Jeremy Barber had been in touch with Mr Woodhouse and referred the latter to PC Jewell.

10/76 PLANNING

10/76.1 Outstanding Planning Applications

See Appendix A.

10/76.2 New Applications

10/76.2.1 [10/00832/FULLN River Cottage, Forton \(amended scheme\)](#)

CD outlined the background and explained that:

- Although the PC had objected to an earlier application [08/01893/FULLN], which was subsequently refused by TVBC, it did not object to a scaled down proposal, 08/02814/FULLN, that was permitted in January 2009.
- The only declared changes to the approved scheme in this new application are the enlarged and relocated dormer windows to the attic floor (rear elevation) and the addition of a small balcony to the first floor rear extension. The dormers have been moved up to the top of the ridge and the middle one is much larger than approved previously.
- Regrettably, the Applicant had refused permission for the Planning Department to disclose the nature of the Pre-Application advice that they had given.

CD then summarised the planning policies that need to be considered in determining the application:

- The general guidelines in the Village Design Statement say that dormers should only be used to provide light, not living accommodation. Consistent with this, the PC has taken the view that dormers should be small and set down the roof so that they don't break the skyline. The approved dormers were consistent with this approach.
- Whether the proposed and enlarged dormer windows and balcony now conflict with ENV 15 [in that they now neither preserve nor enhance the conservation area]; ENV 17 [Forton is a sensitive area and River Cottage is surrounded by 11 listed buildings and Riverside Cottage is particularly affected]; DES 06 [the proposed/constructed windows have become too dominant]; AME 01 [there is a strong feeling that the privacy of neighbours is being intruded upon].

PH then explained and answered questions relevant to the plans that have been approved and the plans associated with this new application – and Mr and Mrs Barber and Mr and Mrs Gould outlined their objections, as highlighted in their letters to TVBC, and the main points are incorporated within the comments below. Mr Barber then left the meeting.

In debate, it was noted that there is no explanation in the D&A statement as to why alterations are necessary and it was agreed unanimously that the proposed [already built] dormer windows now dominate the skyline when viewed from neighbouring gardens and have a significantly greater impact than those for which approval has already been granted – and conflict with the TVBC planning policies mentioned above, particularly the Village Design Statement.

There was a unanimous objection.

Action: CD to draft response. Clerk to send in objection, a covering letter to follow with our detailed comments.

10/76.3 Other Planning Matters

10/76.3.1 Pre-application Advice

TVBC has not yet replied to our letter dated 15 Mar 10 suggesting that letters covering application papers should be adapted to say whether the pre-application advice is available or whether a FOI request would be required.

In view of the River Cottage case, a follow up letter will be sent to Head of Planning - also asking him to confirm that the planning clock will be stopped if we are forced into submitting an FOI request.

Action: CD to draft a letter to Paul Jackson for the Clerk to send.

10/76.3.2 Patchington Farm

Lucy Page's letter was discussed and it was agreed not to pursue any further at this time.

10/76.3.3 River Cottage Trees

Graham Shattock, TVBC Enforcement is investigating the alleged unauthorised tree work at River Cottage on 14/15 Apr 10.

10/76.3.4 Owls Lodge Shooting Ground

Councillors have received complaints, in particular to the noise on 17 April 2010.

JB had spoken with Lorna Taylor of TVBC Environment and Health who had visited the site, spoken with Mr Richard Faulds and made some tests. She had advised that Mr Faulds would like to resolve the matter and she recommended joint discussions. She also needed to establish the pattern of who was or was not affected and to what extent in particular conditions. In view of Lorna Taylor's discussion with JB, it was agreed that CD would follow up and suggest that TVBC might sponsor a meeting with TVBC (E&H/Enforcement, the PC (CD & JF) and Richard Faulds – to ensure that all parties have a common understanding of the planning conditions and that they have been or are being complied with; understand the different shooting disciplines and site layout [including the position on bund 4]; and establish a way forward, perhaps including an all party agreed article for Hill & Valley

Action: JF to review letter from Sir Anthony Tennant.

Action: CD to approach Lorna Taylor of TVBC E&H to discuss the meeting proposed above and how we can best help to resolve the situation

10/77 FINANCE

10/77.1 Minutes of Finance Committee Meeting

The Minutes of the Finance Committee Meeting held on 29 April 2010 were accepted and signed by the Chairman.

10/77.2 Year End Accounts

The accounts for year ending 31 March 2010 were accepted subject to an amendment about S137 recommended by the Internal Auditor. They were signed by the Chairman and the Clerk.

10/77.3 Annual Return

The figures and statements for the Annual Return were agreed.

10/77.4 Financial Statement

The financial statement and cheques signed were accepted.

10/77.5 Internal Audit

The internal audit report was noted and referred to Finance Committee.

10/78 OPEN SPACES

10/78.1 Open Spaces Committee Meeting

The Minutes of the Open Spaces Committee Meeting held on 19 April 2010 were accepted and signed by the Chairman.

10/78.2 Cemetery Bench

Penny Elkins has made an offer of a bench for the cemetery.

The offer was accepted.

Action: JB to write a letter of thanks to Penny.

10/78.3 East Aston Common

JB and Graham Darrah had met representatives of Natural England including the Regional Access Officer and Graham Roberts who advised the owners. NE were keen to see the SSSIs restored to the state which led to them being designated and hoped there would be a ten year rolling programme of clearing carr which had encroached and mowing or grazing the meadows.

The site was one of the three best areas for otters on the River Test and also good for water voles which are becoming increasingly rare. Both are very sensitive to disturbance by dogs. Whilst NE were not concerned at present usage and did not consider people exercising the Right to Roam to be a problem they felt that it would be sensible to restrict dogs from parts of the site which would be more open to them when they were cleared. They had asked for the views of villagers. The Council agreed that restriction of access by dogs would be reasonable in the circumstances and will seek the views of villagers.

NE were receptive of the idea of a short walk to a hide from which people could watch wildlife but which would be an obvious terminus beyond which people would not normally roam.

NE were keen to monitor usage and sought the assistance of parishioners with survey work. The Council supported this idea.

NE will write to the owner summarising their ideas and provide a copy for the Council.

Action: JB to write a piece for Hill & Valley after receipt of letter from Alison Graham-Smith.

10/79 ROADS & BRIDGES

10/79.1 Working Party on Driver Education & Road Safety

The report was accepted by the Council – see Appendix D

10/79.2 Road Repairs

See Appendix

10/79.3 Rubbish on A303

The verges are in a poor state with lots of accumulated rubbish.

Action: Clerk to contact JSN and write to HCC and TVBC

10/80 FOOTPATHS

10/80.1 Permissive Footpath

The permissive footpath, Hurstbourne Priors to Whitchurch, is now fully open.

10/80.2 Footpath 11

A draft letter to Mr Woodhouse was accepted and will be sent by CD.

10/81 TRANSPORT

10/82 COMMUNICATION

10/82.1 New Villagers Event

The event is scheduled for 12 May 2010 at the Village Hall.

10/83 SCHOOL/PLAYGROUP/COMMUNITY HALL

10/84 VILLAGE HALL

10/85 CORRESPONDENCE LIST

10/86 TO DO LIST

Action: Clerk to circulate after updating with new actions. Consider dealing with this list earlier in future meetings

10/87 FUTURE EVENTS

New Villagers Event – Wednesday 12 May 2010

TVALC Meeting – Thursday 27 May

Village Inspection – Monday 07 June 2010

Next Parish Council Meeting – Monday 14 June 2010

The Chairman closed the meeting at 10.05 pm.

APPENDIX A

**Outstanding Planning Applications, Notifications and Appeals
as at 10 May 2010**

Serial	Property Reference Number & Date	Description	Status
1	Testwood Trout Farm, Longparish 08/00196/FULLN	Temporary Use of Mobile Home as Agricultural Workers Dwelling	Feb 10 - TVBC Planning Department has recently advised that they still await a formal decision from the Planning Inspectorate.
2	A303 Recycling Facility (Adjacent Owls Lodge Shooting School) 10/00030/CMAN	Proposed amendments to approved plans (planning permission 09/01292)	PC – No objection 11 Jan 10 Hants CC – Still Pending
3	Picket Piece [land to the North and South of Ox Drove and South of Walworth Road] 10/00242/OUTN	Outline – Mixed use development comprising up to 530 dwellings, local centre offering community facilities and retail units, public open space, vehicular, pedestrian and cycle access and landscaping	PC – Objection 8 Mar 10 TVBC - Still Pending
4	Orchard House Longparish 10/00431/FULLN	Provision of 3 dormers to facilitate loft conversion to provide additional living Accommodation	PC - No objection 12 Apr 10 [See comment] TVBC – Permission subject to conditions and notes 14 Apr 10
5	Firgo Farmhouse Tufton 10/00677/LBWN	Internal and external alterations to include re-thatching of roof, damp proofing, brickwork repairs, glazing, windows and door repairs, work to fireplaces and re-painting exterior.	PC - No objection 12 Apr 10 Pending

APPENDIX B

Longparish Parish Council Financial Report
Period from 1-Apr-10 to 10-May

Income	Previous years		Budget	Year to 31 March 11	
	Year to 31/3/09	Year to 31/3/10		Total so far	Total for period
Precept	15,000	15,000	15000	7500.00	7500.00
Transfer from HCC Investment	0	0	3600	0.00	0.00
Cemetery fees	707	204	400	60.00	60.00
Handbook sales	0	0	50	0.00	0.00
Grants	0	1,550		0.00	0.00
Donations	580	0		0.00	0.00
Allotment rents received	36	34	34	0.00	0.00
Parish Paths Partnership	0	382		0.00	0.00
VAT refund	0	1,824	893	0.00	0.00
Other	0	175		0.00	0.00
TOTAL	16,323	19,169	19,977	7560.00	7560.00

Expenditure

Clerks Pay/Expenses	0	1,622	4000	625.50	625.50
General Admin	1,919	1,812	2600	1261.16	1261.16
Elections	0	0	0	0.00	0.00
Open spaces	4,227	8,742	14311	4146.92	4146.92
Communications	615	769	1940	0.00	0.00
Paths	34	794	400	0.00	0.00
Capital Expenditure	0	0		0.00	0.00
Village Hall	1,080	21	4600	0.00	0.00
Community Association	1,740	1,740	1740	0.00	0.00
Village Plan (implementation)	1,642	0	500	0.00	0.00
Transfer to HCC investment	6,000	0		0.00	0.00
Other	100	0	500	0.00	0.00
VAT	757	892		665.97	665.97
TOTAL	18,115	16,393	30,591	6699.55	6699.55

Transfer from HCC investment				0	
Closing Bank Balance	6501.54	9277.62	-1,336	10138.07	

Invested with HCC					
At start	46,824	54,591	54,591	54623.77	
Add Interest	1,767	33	50	0.00	0.00
Transfers from (- to) bank	6,000	0	-3,600	0.00	0.00
At finish	54,591	54,624	51,041	54623.77	

APPENDIX C

Cheques Signed

10-May-10	Fearless Ramps	Skateboard Repairs	4324.00
10-May-10	Jeremy Barber	Printing for APM	6.25
10-May-10	NALC	Subscription for LCR Magazine	13.50
10-May-10	Broker Network Ltd	PC Insurance	851.53
10-May-10	Clive Kent	Cutting/Strimming	236.70

APPENDIX D

Working Party Meeting re Driver Education and Road Safety

26th April 2010

Present: Christopher Duxbury, Natasha Rouse, Phil Harris, Christian Dryden

30mph village scheme due to be implemented 10th May 2010

We are waiting for a pack which should have information we can use to educate drivers.

To highlight the introduction of the 30mph speed limit, the Parish Council have asked us to look at how to educate drivers to drive more safely through Longparish and to be aware of new speed limit throughout village.

Part of scheme is the enforcement over time by traffic police with spot checks and mobile speed camera with aim being to educate local drivers not punish them.

Group felt that we should be educating people to drive safely and consider other road users rather than thinking sticking to the speed limit is safe.

Target Groups

1. Parents and teachers travelling to and from school
2. Residents of Longparish
3. Delivery Vans to local businesses

Ideas discussed and to be carried forward:

Hill and Valley – “nuggets “ or tips from Highway Code to be published in Hill and Valley each month
Action – Phil Harris, over next year

May Fayre on 8th May – possible stall with information to launch 30mph scheme, if FOLS and school agree. Action – Natasha to contact PC Jewell, Christian to contact school, FOLS and Road Safety Officer

Raymond Brown have offered to sponsor fluorescent jackets or something – possibly to give out at May Fayre. Action Christian to follow up

If May Fayre not an option then possible stall at beginning **and end of school day on 10th May.**

Bin Stickers – Parish Council to purchase for residents along B3048, as soon as possible Action – Christian to follow up

Fete – possibility of having stall with information re speed, driver training, pass plus, children's safety, bike riding etc Who will man it?

Longer Term projects Warning signs for playground – considered urgent by group but obviously more costly. There are signs for horses.

Flashing speed recognition sign – this has been talked about in the past – Action Christopher to follow up

Update 10th May 2010 My apologies for not being here.

Launch of Village 30 scheme at School May Fayre on 8th May was a success, stall attracted some interest and discussion. Andover Sound interviewed Natasha and a piece should have gone out today on the radio! 25 fluorescent jackets handed out courtesy of Raymond Brown.

Requests for bin stickers from Mill Lane resident. A mystery person has requested 50 bin stickers in Longparish but unable to trace who has requested them and they have not turned up yet.

Scheme stickers are good and have been free but need to source plain 30mph ones as well which may be a cost.

Playground signs- Jeremy pointed out they have been there for years, sorry Jeremy, but highlights fact that people unaware of signs. Not many had noticed new signs in village so continued raising awareness is necessary as detailed above.

I will be pursuing **20 is plenty** scheme with the school as this is still considered necessary.

Information distributing from the pack received from HCC will continue at Welcome evening, outside school, possibly outside shop and possibly at fete as final campaign.

Christian Dryden