

**LONGPARISH PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD AT LONPARISH COMMUNITY HALL ON**  
**12<sup>TH</sup> JANUARY 2012 AT 19:30 HRS**

**Present:** Christopher Duxbury [Chair]; Jonathan Frere [Vice Chair]; Jeremy Barber; Christian Dryden; Phil Harris; Natasha Rouse.

**In attendance:** David Kraft [Clerk], Mary Jo Darrah [Hill & Valley]; John Scott [Village Hall Committee].

**Members of the Public:** Maggie Barber; Liz Bourne.

**Apologies:** Toby Cooper; Karen-Marie Dinesen; Martin Lampard; Jim Neal [TVBC].

1. **Apologies and Declarations of Interest:** Jeremy Barber declared an interest as Treasurer of the Village Hall Committee.
2. The minutes of the December meeting of the PC were approved and signed by the Chairman.
3. **Matters arising:**
  - a. Phil Harris confirmed the list of **bus services** in Longparish compiled by Mary Jo Darrah for the Longparish Directory as accurate.
  - b. Laura Barron gave **permission to clean the long stream.**
  - c. 81 signatures have been obtained for the **Olympic Torch Relay petition.** The Clerk placed forms in the Plough, The Cricketers and the village shop and deposited them at Whitchurch Town Hall on 23 December 2011. Whitchurch confirmed receipt. The Parish Council extends its thanks to all Longparish residents who signed the petition.
4. **Communications** [brought forward from item 10]: The Chairman welcomed Mary Jo Darrah to the meeting. She reported that work on updating the village directory is almost complete. She has obtained quotes from two printers, both of which come in below budget.  
**The Council unanimously resolved to go ahead with the printing. Further details will appear in Hill & Valley.**
5. **Village Hall** [brought forward from item 13]: The Chairman introduced and welcomed John Scott to the meeting. Mr Scott updated the Council on the refurbishment project, the tender exercise, progress towards appointing a Preferred Bidder and contract award. The Chairman outlined progress being made with the Administrative Trustees [Rector and Wardens] and the Diocese to agree the terms of the new lease when it is renewed in October 2013.  
**It was agreed that:**
  - a. **Except for matters relating to modifications for disabled people where the Village Hall Committee will be in the lead, the contract would be awarded and led by the Parish Council;**

- b. **John Scott would be the Council's Project Representative, responsible for day to day liaison with the Project Manager and the Contractor;**
- c. **The Chairman, Vice-Chairman and Clerk would together act for the Council; and John Scott for the Village Hall Management Committee in the run up to the contract award.**

6. **Planning:**

a. **New applications:**

- i. **10/0239/CMAN – A303 Recycling Centre** – variation to Planning Condition 1 for extension of time to allow completion of bunds by December 2012. The Council unanimously decided to submit “No Objection”. **ACTION: DK.**

b. **Outstanding applications:**

- i. **11/02398/FULLN Testwood Trout Farm** (see Appendix 1).

The Chairman advised the Council that subsequent to the December meeting, Mr Jackson had emailed Jim Neal to say that the Council voted 9-0 in favour of support for his application; and that his agent, Mr Knott [who was not at the meeting] also wrote to TVBC in a similar vein. The Chairman said that he had discussed both the email and the letter with the recipients and that Mr Owen [Case Officer at TVBC] had clarified with Mr Knott that our position was one of objection, not conditional support. It was agreed that the Council's objection was quite clear in this respect.

Due to Jim Neal's declared interest in the application, the head of Planning and Building no longer has delegated authority to deal with the matter, which will now be taken to the Northern Area Planning Committee on 16 February 2012.

c. **Other planning matters** [including Draft Core Strategy, Development Plan Document and Draft Designation Document]:

- i. It was agreed that a Planning Meeting would be convened for Thursday 2<sup>nd</sup> February 2012 [19:30hrs in the Community Hall]. The outline agenda would include a presentation by Graham Smith [TVBC Planning], questions from the public and the Council and representations to the Council. **ACTION: CD to compile a list of questions to put to Graham Smith in advance of the meeting).**

- ii. The Chairman welcomed Liz Bourne to the meeting and invited her to speak. Mrs Bourne advocated that the Council produce a **neighbourhood plan** before the Core Strategy is adopted. The Chairman responded that he and the Clerk had visited Paul Jackson [TVBC Planning Officer] and Susan Tovey [TVBC Head of Legal & Democratic Services] to discuss the need for a neighbourhood plan, and that following those discussions, it was felt there was little if anything to be gained from a neighbourhood plan while so

much detail in the Localism Act was missing [Mrs Bourne disputed this].

**It was agreed that the Council and the Public formulate questions to put to Graham Smith at the Planning meeting on 2<sup>nd</sup> February addressing inter alia the need for / utility of a neighbourhood plan.**

7. **Dog Fouling on football pitch** [brought forward from item 6.3]:  
The Chairman recited the Council's previous attempts to draw attention to the problem of dog fouling on the football pitch and invited Liz Bourne to speak. Mrs Bourne said there was not a problem, that she always supervised her dogs on the football field through her kitchen window and cleared up after them if they fouled. She said that perhaps 20 dogs per day went on the field, and any problem with fouling was caused by customers of the Plough. **The Council agreed to consider displaying signs which emphasise that children play in the field.**
8. **Finance:** The Clerk introduced the finance report and list of cheques, attached at Appendix 2.  
The Vice Chairman presented and explained the draft budget for next year, attached at Appendix 3. **The Council unanimously agreed to adopt the budget. It was noted that**
  - a. **The precept should remain at £17,500;**
  - b. **The HCC investment account be closed;**
  - c. **It may be necessary to review the amount of the PC's support for the Village Hall during the year, so no figure has been included in the budget at the moment.**
9. **Open Spaces:** Jeremy Barber presented a report on Open Spaces, attached at Appendix 4. **Councillors agreed to think about providing better facilities to encourage greater use of the football field.**
10. **Any other business** [brought forward from item 15]: **It was agreed that the Annual Parish Council meeting would be held on 12<sup>th</sup> March and the April Parish Council meeting would on 16<sup>th</sup> April. ACTION: DK INFORM ABSENTEES.**
11. **Highways:** Christian Dryden presented a report on highways, attached at Appendix 5.
12. **Footpaths:** Nothing to report.
13. **Transport & Buses:** Phil Harris informed the Council that there was nothing to report on Transport & Buses.
14. **School/Playgroup/Community Hall:** The Chairman informed the Council that a meeting with himself, the Clerk and Helen Mehaffey at the School was arranged for 31<sup>st</sup> January.  
Topics to be discussed include the spinal path and use of the minibus.
15. **Longparish Community Association:** Christian Dryden informed the Council that there was nothing to report. Details of forthcoming events can be found on the LCA website:  
<http://www.longparish.org.uk/communityassoc/>.

Signed.....  
[Chairman]

Date.....

**Summary of Actions:**

<b>Para.</b>	<b>Subject</b>	<b>Person</b>
6.a.i.	A303 Recycling Centre	DK
6.c.i.	Questions for Graham Smith	CD
10.	Forthcoming dates	DK

## **Appendices**

1. Outstanding planning applications;
2. Finance Report and list of cheques;
3. Budget for 2012-2013;
4. Open Spaces Report;
5. Highways Report.

## **Earlier Planning Applications, Notifications and Appeals as at 9 January 2012**

<b>Serial</b>	<b>Name/ Address</b>	<b>TVBC Ref No: and Date</b>	<b>Description</b>	<b>PC Decision / Date</b>	<b>TVBC Decision /Date</b>
1	Testwood Trout Farm, Mill Lane Longparish	11/02398/FULLN	<p>Change of use/conversion including external alterations to the existing agricultural building into a permanent agricultural workers dwelling, farm office/kitchen/storage &amp; WC. Erection of a new agricultural building North/East of existing to provide fish processing area.</p> <p>Additional details received dated 29 Nov 11 for review on 12 Dec [Savills Report]</p>	<p>Objection 14 Nov 11 Further objection 12 Dec 11</p>	Pending

## Longparish Parish Council Financial Report

Period from 15-Nov-11 to 12-Dec-11

	Previous Years		Year to 31 March 12		
	Year to 31/3/10	Year to 31/3/11	Budget	Total so far	Total for period
<b>Income</b>					
Precept	15,000	15,000	17,500	17,500.00	0.00
Transfer from HCC Investment	0	0	13,625	10,625.00	0.00
Cemetery fees	204	188	400	170.50	19.50
Handbook sales	0	0	50	0.00	0.00
Grants	1,550	200	3,000	277.64	0.00
Donations	0	0		7,360.84	17.62
Allotment rents	34	40	36	40.00	0.00
Parish Paths Partnership	382	0	200	0.00	0.00
VAT refund	1,824	893	2,157	3,702.49	0.00
Other	175	285	200	0.00	0.00
<b>TOTAL</b>	<b>19,169</b>	<b>16,606</b>	<b>37,168</b>	<b>39,676.47</b>	<b>37.12</b>

<b>Expenditure</b>					
Clerk's pay and expenses	1,622	2,812	4,000	1,347.51	891.20
General administration	1,812	2,357	2,400	1,937.44	56.66
Elections	0	0	900	0.00	0.00
Open spaces	8,742	10,519	8,531	3,861.72	632.00
Communications	769	1,320	985	375.00	93.75
Paths	794	30	600	60.17	0.00
Capital expenditure	0	0	6,000	0.00	0.00
Village Hall	21	4,100	7,525	7,225.00	0.00
Community Association	1,740	1,405	1,750	0.00	0.00
Village Plan (implementation)	0	84	500	0.00	0.00
Transfer to HCC investment	0	0		0.00	0.00
Other	0	0	1,000	31.08	31.08
VAT	892	2,157		1,673.75	6.22
<b>TOTAL</b>	<b>16,393</b>	<b>24,784</b>	<b>34,191</b>	<b>16,511.67</b>	<b>1,710.91</b>

<b>Closing Bank Balance</b>	<b>9,278</b>	<b>1,099</b>	<b>4,076</b>	<b>24,264.23</b>
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<b>Invested with HCC</b>					
At start	54,591	54,624	54,662	54,661.91	
Add interest	33	38	50	0.00	0.00
Transfers from (- to) bank	0	0	-7,000	-10,625.00	0.00
At finish	54,624	54,662	47,712	44,036.91	

## Cheques issued to 9 Jan 12

4-Jan-12	Robert Jackson Associates	Village Hall	6,831.60
4-Jan-12	Southern Electric	Electricity Bill - Village Hall Car Park	12.95

*David Kraft, RFO, 6 Jan 12*

*N.B. Not included in the above is a cheque to Clive Kent for £247 for grass cutting and debited to Open Spaces, as the invoice was received between circulation of this report on 6 Jan and the meeting on 9 Jan. It will be reflected in the February report and list of cheques.*

## Longparish Parish Council - 2012/2013 Budget

Period to 31-Mar-13

	Previous Years' Out-Turn		Forecast Out-Turn		Year to 31 March 13
	Year to 31/3/10	Year to 31/3/11	Budget	Year to 31/3/12	Budget
<b>Income</b>					
Precept	15,000	15,000	17,500	17,500	17,500
Transfer from HCC Investment	0	0	13,625	54,662	0
Cemetery fees	204	188	400	250	300
Handbook sales	0	0	50	0	0
Grants	1,550	200	3,000	3,531	500
Donations	0	0	0	8,000	0
Allotment rents	34	40	36	40	40
Parish Paths Partnership	382	0	200	278	0
VAT refund	1,824	893	2,157	3,702	1,268
Other	175	285	200	0	0
<b>TOTAL</b>	<b>19,169</b>	<b>16,606</b>	<b>37,168</b>	<b>87,963</b>	<b>19,608</b>

<b>Expenditure</b>					
Clerk's pay and expenses	1,622	2,812	4,000	2,300	4,500
General administration	1,812	2,357	2,400	2,400	2,520
Elections	0	0	900	0	0
Open spaces	8,742	10,519	8,531	8,181	8,706
Communications	769	1,320	985	525	815
Paths	794	30	600	60	480
Capital expenditure	0	0	6,000	7,662	1,000
Village Hall	21	4,100	7,525	12,918	39,152
Community Association	1,740	1,405	1,750	1,150	1,150
Village Plan (implementation)	0	84	500	0	500
Transfer to HCC investment	0	0	0	0	0
Other	0	0	1,000	31	1,000
VAT	892	2,157		2,813	
<b>TOTAL</b>	<b>16,393</b>	<b>24,784</b>	<b>34,191</b>	<b>38,040</b>	<b>59,823</b>

<b>Closing Bank Balance</b>	9,278	1,099	4,076	54,000	13,784
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<b>Invested with HCC</b>					
At start	54,591	54,624	54,662	54,662	0
Add interest	33	38	50	0	0
Transfers from (- to) bank	0	0	-7,000	-54,662	0
At finish	54,624	54,662	47,712	0	0

## **Open Spaces Report for PC meeting 9 January 2012**

### ***Playground***

1. Good news. TVBC have approved our grant application for half the cost of the new equipment for younger children. We can now go ahead and place the order. Natasha Rouse and I will meet later this week to sort this out.

### ***Cemetery***

2. Our fencing contractor has been unwell so work has not yet started.
3. Paul Knipe has felled the remaining section of the beech tree in the hedge. It was riddled with fungus. Because of the proximity of the high voltage power line it was necessary to drop it into the field at the back of the cemetery. Thanks go to Middleton Estate for giving permission. Graham Darrah, Nigel Goodliffe and Jeremy Barber have cleared the debris and removed dead wood from one of the yew trees. There is some further clearing and tidying to do. I'd like to record my thanks to the volunteers who have given up their time for this work.
4. Middleton Estate have advised that they prefer that we do not proceed at present with the idea of a hedge between the walnut and the birch.

### ***Football Field***

5. The usual post Christmas village match took place. TVBC were not able to cut the pitch beforehand as the ground was too soft.

### ***Pocket Nature Reserve at The Common***

6. Paul Knipe will be leading working parties of volunteers on Sat 21 Jan, Sun 19 Feb and Sat 17 March. The work is both convivial and rewarding. Please contact him on 720713 if you are able to help.
7. The Open Spaces Society have indicated that the soakaway proposed by two neighbours might not need an enquiry. It would depend on the exact work proposed. In the meantime the neighbours have shelved the idea for the time being.

### ***School Grounds Development Project***

8. The next meeting is this Thursday 12 January. I have been asked whether the project is wide enough to include Safe Routes to School and the spinal path and will raise this point.

### ***Bench in North Acre***

9. I recommend that we buy a Bridgman 180cm teak bench as shown. Linda Blundell's father has kindly volunteered to install it. The cost will be £464 (inc VAT) plus incidentals including security fixings which is well within budget.



### ***East Aston Common Stream at The Cleaves***

10. Mrs Barron has given permission for volunteers to clear the stream. Hurstbourne Estate will clear the channel near the Long Bridge themselves once the frost has cut back the watercress.
11. Hurstbourne Estate have marked some scrub to be cleared.

***Village Hall Car Park***

12. Before David Scott came to look at the lights they failed completely. When he visited he advised that the main fuse has gone. This is a job for the electricity company. They came on Weds 4 January and I met them on site. They decided that they needed a ladder as the fuse was up the pole. I offered mine which I was using in the cemetery but it was not good enough (health & safety) so they will call again with theirs.
13. I have asked a contractor to give us a price for repairing the tarmac at the entrance to the car park.

Jeremy Barber  
9 January 2011

Highways Report

9 January 2012

Since the December meeting , the following have been reported via HCC web site and to me

Nunns Walk – pot hole, this has been inspected and on waiting list to be repaired, within next 8 weeks.

Nunns Walk/Southside Road – flooding, waiting to be inspected

Outside school entrance- blocked storm drain, waiting to be inspected

Outside the Orchards, - from web site this seems to have been repaired

Follow up Junction at North Acre – on inspection some work has been done but not very well and the white lines although clearer are not what was agreed with Test Valley engineer. I reported this back to Highways contact today 9<sup>th</sup> January and he will relook at pot hole repair and find out if white lines have been painted or not. The shop thinks the work was done before Christmas.

Mill Lane – tree root. Highways report that additional road surfacing will be added to remove the bump of the tree root!

Mill Lane – resident has commented again how the Lane is used as a rat run and people drive too fast. 30mph is too fast for that road.

Hedge in Forton – still waiting for owner to complete what he has started, at the moment the debris has been left to litter the verge.

Christian Dryden